



# SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

## Regular Board Meeting Agenda

Thursday 12 August 2021

1:30 – 4:00 pm

Remote Meeting Only

Zoom Meeting ID: 964 1237 6617

<https://zoom.us>

- I. Introductions
- II. Public Comment – 5 minutes per person
- III. Consent Agenda
  - a. June 2021 Board Minutes
  - b. July 2021 Board Minutes
  - c. May 2021 Financials
  - d. June 2021 Financials
- IV. Presentation
  - a. 2020 Audit Presentation
  - b. Department of Housing Presentation on Funding and Programs
- V. Discussion Items
  - a. 2022 Preliminary Budget
  - b. Update on DOLA Broadband Grant
- VI. Decision Items
  - a. Accept Audit
  - b. Approval to Apply for NTIA Broadband Grant
  - c. Approval to apply for DOLA TA Grant
  - d. Ratify letters of support
- VII. Reports  
(Staff will be available for questions on the written reports, non-written reports will be presented verbally)
  - a. Attend Report
  - b. Director's Report
  - c. Broadband Report
  - d. Fiscal Administration Report
  - e. Grant Updates
  - f. Transportation/Transit Report
- VIII. Community Updates (time permitting)

295 Girard Street, Durango, CO 81303

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[www.swccog.org](http://www.swccog.org)

# Introductions

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# Public Comment

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Please limit comments to 5 minutes per person

# Consent Agenda

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**Southwest Colorado Council of Governments  
June Board Meeting  
Thursday, 10 June, 2021, 1:30 p.m.  
Video Conference**

In Attendance:

David Black – Town of Bayfield  
Marsha Porter-Norton – La Plata County  
Mike Lavey – City of Cortez  
Willy Tookey – San Juan County  
Katie Sickles – Town of Bayfield  
Drew Sanders – City of Cortez  
Andrea Phillips – Town of Pagosa Springs  
Gloria Kaasch-Buerger – Town of Silverton

Staff in Attendance:

Miriam Gillow-Wiles – Southwest Colorado Council of Governments  
Jessica Laitsch – Southwest Colorado Council of Governments

Guests in Attendance:

Diane Kruse – NEO Fiber  
Rick Smith – City of Cortez

**Introductions**

The meeting was called to order at 1:32 p.m.

**Public Comment**

None.

**Consent Agenda**

- a. April 2021 SWCCOG Meeting Minutes
- b. March and April 2021 Financials

**Willy Tookey motioned to approve the consent agenda, Marsha Porter-Norton seconded, unanimously approved.**

**Presentation**

- a. APRA Funding for Broadband Presentation

Diane presented information regarding various funding opportunities for broadband infrastructure. There was discussion about the federal funding for middle mile to be distributed through DOLA, including challenges small communities face when match is required.

Miriam explained that assistance with grant writing would be necessary. There was discussion about what potential funding sources and associated requirements would apply for various jurisdictions. There was discussion about various labor and supplies shortages.

**Discussion Items**

- a. 2022 Dues

Miriam explained that the COG tries to get proposed dues out in June to assist the members with budgeting.

b. ARPA Funding Discussion

Miriam explained that there had been discussion about the concept of each of the members applying a portion of their allocated ARPA funds to support building middle-mile. There was discussion about the value to the jurisdictions of this approach and the various other needs this funding could address. Marsha mentioned La Plata County would like to host a forum as they are working through how to identify priorities and determine how to distribute ARPA funds. Miriam described the regional need for middle mile and stated that she will put together estimates for building infrastructure and other supporting documentation.

**Decision Items**

a. Audit Extension Request

Miriam described the status of the 2020 audit work. Due to delays receiving the draft, staff is recommending postponing acceptance of the audit until August.

**Drew Sanders motioned to approve the 2020 audit extension request, Andrea Phillips seconded, unanimously approved.**

b. July Special Meeting

Miriam explained the request to hold a special meeting to select responses to the public-private partnership RFI is due to the timing of an application for funds. There was discussion about scheduling a meeting on July 13 at 1:30 pm.

**Andrea Phillips motioned to approve a special meeting on July 13 at 1:30 p.m., Drew Sanders seconded, unanimously approved.**

c. Approval to apply for Transit Coordination Grant

Jessica described the current transit coordination implementation plan and the request to seek funding for implementation.

**Marsha Porter-Norton motioned to approve an application for a transit coordination grant, Andrea Phillips seconded, unanimously approved.**

d. Approval to apply for DOLA Broadband Grant

Miriam described that she would like to apply for broadband funding through various sources. She described some various funding options. There was discussion about this proposed project and the communications Miriam has had with various partners. Miriam asked how involved the board would like to be moving forward. The consensus was for staff to move forward and keep the board updated.

e. Approval of Contract for CDL Program Development

Miriam described the project and the planned collaboration to establish the CDL program.

**Marsha Porter-Norton motioned to approve the contract with Durango Adult Education for CDL program mapping, curriculum development, and education, Willy Tookey seconded, unanimously approved.**

f. Approval of Contract for Digital Literacy and Workforce Upskilling

Miriam described the project. Andrea asked what the SWCCOG's role would be. Miriam replied that DOLA does not fund staff time, so the intent is for the work to be done by the partners, some staff support through the contract with RCAC.

**Andrea Phillips motioned to approve the contract with Durango Adult Education for digital literacy and workforce upskilling, Mike Lavey seconded, unanimously approved.**

g. Approval of Contract for All Hazards Coordinator  
Miriam described the All Hazards Advisory Council and the proposal for the new coordinator. **Drew Sanders motioned to approve the contract with the SWAHAC Homeland Security Grant Coordinator, Marsha Porter-Norton seconded, unanimously approved.**

h. Ratification of Letters of Support

- Southwest Colorado Outdoor Recreation Alliance
- Ratification of letter of support for Senator Bennet CDS

Miriam described the requested letters of support.  
**Andrea Phillips motioned to ratify the two letters of support, Drew Sanders seconded, unanimously approved.**

i. Ratification of SWCCOG Broadband CDS Request  
Miriam described the request and how it differs from the other middle mile requests. She described the less visible, long-term benefits of broadband development.  
**Marsha Porter-Norton motioned to approve the CDS request for broadband middle-mile infrastructure between Pagosa Springs and Durango, Willy Tookey seconded, unanimously approved.**

## **Reports**

Attendance report:

Miriam mentioned that this was developed as a result of the strategical planning process.

Director's report:

Miriam summarized efforts to identify new staff. She described upcoming strategic planning efforts for the Regional Housing Alliance of La Plata County.

Broadband report:

Miriam provided an update on HB 1289.

Fiscal update:

Jessica summarized the status of various

Grant report:

Miriam summarized status of various grant awards and opportunities.

Transportation report:

Jessica summarized the SWTPR meeting from earlier in the day. She described the transit coordination project.

## **Community updates**

Mike reported that the City of Cortez hired a new city manager. The ballot question to opt-out of SB 152 overwhelmingly passed. There is a new council member. There have been various outdoor activities taking place. City representatives met with Representative Boebert's staff.

Andrea reported that the Town of Pagosa Springs is seeing more tourists. They are planning to hold a July 3 parade. They have applied for grants to replace pump stations and for the Hot Springs Blvd corridor.

Marsha reported that La Plata County is beginning their budget cycle, specifically setting goals including goals related to sustainability. They are working with Ride the Rockies. They are working to identify a radar site. They are working on a wildfire and watershed pilot project. They are working on the regional coalition for opioid issues. They are working on various wildfire preparation and response efforts.

Willy reported that the Town of Silverton hired a new administrator. The Town adopted an ordinance related to off-highway vehicles within the Town. Sales tax collections are good. They are opening backcountry roads. Due to low snowpack and limited moisture, it is already dry.

David reported that Town of Bayfield just finished their water line replacement. They are planning festivities for July 4, including a longer parade route.

The meeting was adjourned at 3:46 p.m.



**Southwest Colorado Council of Governments  
July Special Board Meeting  
Tuesday, 13 July, 2021, 1:30 p.m.  
Video Conference**

In Attendance:

David Black – Town of Bayfield  
Marsha Porter-Norton – La Plata County  
Mike Lavey – City of Cortez  
Drew Sanders – City of Cortez  
Olivier Bosmans – City of Durango  
Katie Sickles – Town of Bayfield  
Willy Tookey – San Juan County  
Andrea Phillips – Town of Pagosa Springs  
Gloria Kaasch-Buerger – Town of Silverton  
Rachel Medina – City of Cortez  
Shari Pierce – Town of Pagosa Springs

Staff in Attendance:

Miriam Gillow-Wiles – Southwest Colorado Council of Governments  
Jessica Laitsch – Southwest Colorado Council of Governments  
Bryce Bierman – Southwest Colorado Council of Governments

Guests in Attendance:

Virgil Turner – Region 10  
Jim McClain – Montezuma County  
Diane Kruse - NEOFiber  
John Whitney – Senator Bennet’s Office  
Helen Katich – Senator Hickenlooper’s office  
Eric Hittle – Archuleta County Broadband  
Mike Segrest – La Plata County  
Eric Pierson – City of Durango  
Rick Smith – City of Cortez  
Jason Cox – Archuleta County Broadband  
Ken Charles – Town of Dolores

**Introductions**

The meeting was called to order at 1:35 p.m.

**Public Comment**

None.

**Discussion Items**

David suggested reaching out to Representative Boebert to invite to SWCCOG meetings.

- a. Overview and discussion of responses to the Request for Information for Middle Mile Broadband Public-Private Partnerships  
Miriam explained the purpose for issuing the RFI and briefly summarized the responses. There was discussion about what is known about each of the respondents.

**Decision Items**

a. Direction to staff regarding responses to the Request for Information for Middle Mile Broadband Public-Private Partnerships

Andrea asked that Pagosa Springs and other underserved areas be included in any eventual solutions. Marsha requested more specific information. Miriam suggested working with Arcadian and Deeply Digital for the central portion of the region, Arcadian and Visionary/Mammoth in the Archuleta/Pagosa Springs area, and Emery on the west side of the region based on existing relationships. She mentioned that due to the vast distances, it seems unlikely one company would be able to address the entire region. There was discussion about pending deadlines for grant opportunities. Miriam explained that the COG may only submit one application for the upcoming grant opportunity, so the intent is to apply as a consortium and to include any potential partners.

John reported on the progress of various efforts by the Senator to support broadband funding.

The meeting was adjourned at 2:42 p.m.

# May 2021 Financials

To: SWCCOG Board of Directors  
From: Jessica Laitsch  
Date: 12 August 2021

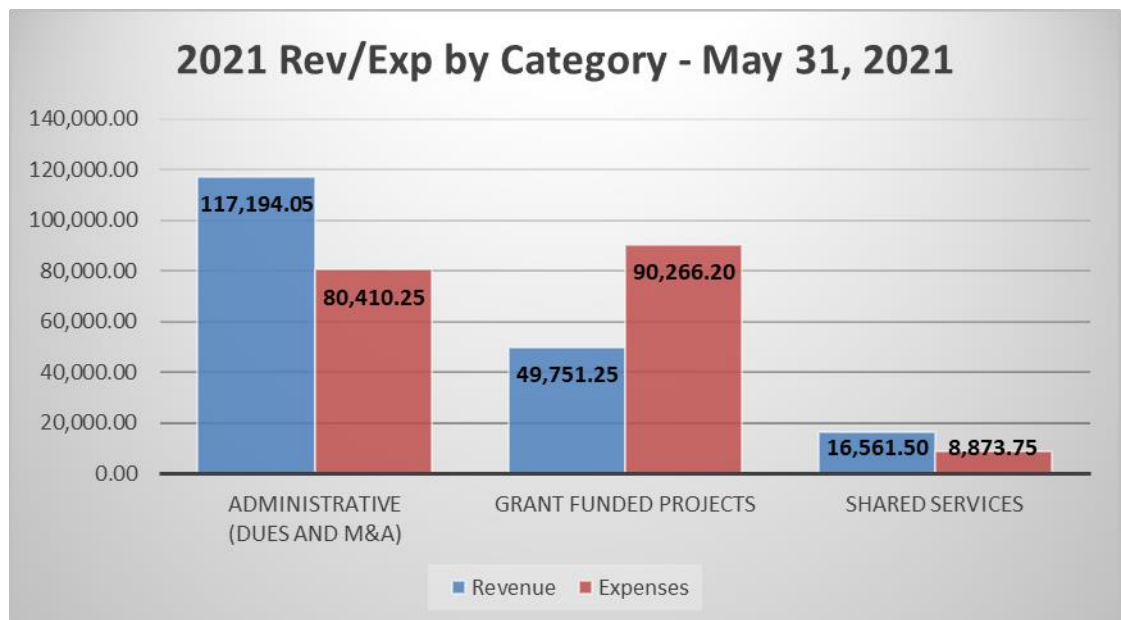
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Comments: The following reports are attached:

- Balance Sheet as of 31 May, 2021
- Budget vs. Actuals as of 31 May, 2021

Summary:

Most of the SWCCOG's grants are funded on a reimbursement basis. At the end of May we were awaiting reimbursement for a number of grant funded projects.



**Fiscal Impact:** High, overall financial status of the organization

**Legal Review:** Not applicable

**Staff Recommendation:** Approve the May 2021 Financials

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# Southwest Colorado Council of Governments

## Balance Sheet As of May 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	37,883.49
Fiber Equip Fund - Restricted	0.00
<b>Total Alpine Bank</b>	<b>37,883.49</b>
Petty Cash	22.97
AmeriCorps VISTA	110.54
Jessica Laitsch	0.00
<b>Total Petty Cash</b>	<b>133.51</b>
<b>Total Bank Accounts</b>	<b>\$38,017.00</b>
Accounts Receivable	
Accounts Receivable	118,133.10
<b>Total Accounts Receivable</b>	<b>\$118,133.10</b>
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	3,232.50
<b>Total Other Current Assets</b>	<b>\$3,232.50</b>
<b>Total Current Assets</b>	<b>\$159,382.60</b>
<b>TOTAL ASSETS</b>	<b>\$159,382.60</b>

# Southwest Colorado Council of Governments

## Balance Sheet As of May 31, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	5,351.19
<b>Total Accounts Payable</b>	<b>\$5,351.19</b>
Credit Cards	
Credit Cards	0.00
Jessica	2,788.43
Miriam	503.99
Sara	0.00
<b>Total Credit Cards</b>	<b>3,292.42</b>
<b>Total Credit Cards</b>	<b>\$3,292.42</b>
Other Current Liabilities	
Accrued Wages	0.00
Deferred Revenue	0.00
Payroll Liabilities	1,347.21
457 Retirement Due	3,635.39
CEBT Health Insurance Due	-992.90
<b>Total Payroll Liabilities</b>	<b>3,989.70</b>
<b>Total Other Current Liabilities</b>	<b>\$3,989.70</b>
<b>Total Current Liabilities</b>	<b>\$12,633.31</b>
<b>Total Liabilities</b>	<b>\$12,633.31</b>
Equity	
Opening Balance Equity	0.00
Retained Earnings	26,991.28
Net Income	119,758.01
<b>Total Equity</b>	<b>\$146,749.29</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$159,382.60</b>

**Southwest Colorado Council of Governments**  
**Budget vs. Actuals: 2021 Budget - FY21 P&L**  
**May 2021**

	Total			
	Actual	Budget	Remaining	% Received
<b>Income</b>				
<b>Dues Revenue</b>				
COG Dues	94,096.00	137,081.00	42,985.00	68.64%
SWTPR Contributions	4,484.00	5,342.00	858.00	83.94%
<b>Total Dues Revenue</b>	<b>\$ 98,580.00</b>	<b>\$ 142,423.00</b>	<b>\$ 43,843.00</b>	<b>69.22%</b>
<b>Grant Project Income</b>				
All Hazards	11,963.59	156,900.00	144,936.41	7.62%
<b>CDOT Grants</b>				
SWTPR Grant	0.00	11,050.00	11,050.00	0.00%
Transit FTA 5310	0.00	16,000.00	16,000.00	0.00%
<b>Total CDOT Grants</b>	<b>\$ 0.00</b>	<b>\$ 27,050.00</b>	<b>\$ 27,050.00</b>	<b>\$ 0.00</b>
Colorado Health Foundation	32,542.71	0.00	-32,542.71	
<b>DoLA Grants</b>				
DOLA 8824 - 2019 TA		50,000.00	50,000.00	0.00%
DOLA 9149 - 2020 TA		35,000.00	35,000.00	0.00%
DOLA 9318 - 2021 TA		49,000.00	-5.85	0.00%
REDI 20-204		86,000.00	86,000.00	0.00%
<b>Total DoLA Grants</b>	<b>\$ 0.00</b>	<b>\$ 220,000.00</b>	<b>\$ 220,000.00</b>	<b>0.00%</b>
RREO Grant		0.00	0.00	
SWIMT	5,244.95	36,375.00	31,130.05	14.42%
<b>Total Grant Project Income</b>	<b>\$ 49,751.25</b>	<b>\$ 440,325.00</b>	<b>\$ 390,573.75</b>	<b>11.30%</b>
Misc Income	1,170.00		-1,170.00	
<b>Project Administration</b>				
All Hazards M&A	2,570.43	3,100.00	529.57	82.92%
CARO		880.00	-6,692.00	0.00%
CDOT Other		24,500.00	-3,825.00	0.00%
Housing Project		5,000.00	5,000.00	0.00%
RHA	5,000.00	10,000.00	5,000.00	50.00%
Rural Community Assistance		15,000.00	15,000.00	0.00%
SJRC&D	2,904.50	10,000.00	7,095.50	29.05%
SWIMT	524.50	3,625.00	3,100.50	14.47%
SWTPR	3,447.62	11,050.00	7,602.38	31.20%
Transit Coordination Grant	2,997.00	14,088.00	11,091.00	21.27%
<b>Total Project Administration</b>	<b>\$ 17,444.05</b>	<b>\$ 97,243.00</b>	<b>\$ 79,798.95</b>	<b>17.94%</b>
<b>SCAN Services</b>				
Aggregation of Connectivity	3,951.00	15,684.00	11,733.00	25.19%
Contract Sharing	600.00	0.00	-600.00	
Dark Fiber Leasing	11,920.50	49,674.00	37,753.50	24.00%
Telecom Services	90.00	360.00	270.00	25.00%
<b>Total SCAN Services</b>	<b>\$ 16,561.50</b>	<b>\$ 65,718.00</b>	<b>\$ 49,156.50</b>	<b>25.20%</b>
<b>Total Income</b>	<b>\$ 183,506.80</b>	<b>\$ 745,709.00</b>	<b>\$ 562,202.20</b>	<b>24.61%</b>

	Actual	Budget	Remaining	% Spent
<b>Expenses</b>				
<b>Administrative Costs</b>				
<b>Operating Expenses</b>				
Advertising and Promotion	75.04	200.00	124.96	37.52%
Bank Service Charge		200.00	200.00	0.00%
Conference Fee		1,500.00	1,500.00	0.00%
Consulting	56.25	7,500.00	7,443.75	0.75%
Employee/Board Appreciation		100.00	100.00	0.00%
<b>Information Technology (IT)</b>				
Hardware	2,106.18	1,400.00	-706.18	150.44%
Software	1,793.80	3,278.00	1,484.20	54.72%
<b>Total Information Technology (IT)</b>	<b>\$ 3,899.98</b>	<b>\$ 4,678.00</b>	<b>\$ 778.02</b>	<b>83.37%</b>
Internet Connectivity		2,340.00		
Meetings		1,000.00	1,000.00	0.00%
Memberships	3,800.00	4,848.00	1,048.00	78.38%
Misc Expense	51.68			
Office Supplies		850.00	850.00	0.00%
Postage and Delivery		80.00	80.00	0.00%
Professional Development	285.00	2,000.00	1,715.00	14.25%
<b>Professional Fees</b>				
Audit		6,300.00	6,300.00	0.00%
Legal	1,224.00	7,000.00	5,776.00	17.49%
Misc.		250.00	250.00	0.00%
<b>Total Professional Fees</b>	<b>\$ 1,224.00</b>	<b>\$ 13,550.00</b>	<b>\$ 12,326.00</b>	<b>9.03%</b>
Rent	3,500.00	8,400.00	4,900.00	41.67%
Travel		6,250.00	6,250.00	0.00%
<b>Total Operating Expenses</b>	<b>\$ 12,891.95</b>	<b>\$ 53,496.00</b>	<b>\$ 40,604.05</b>	<b>24.10%</b>
<b>Personnel Expense</b>				
<b>Insurance Expense</b>				
General Liability	1,948.89	1,958.00	9.11	99.53%
Health	5,874.18	15,885.00	10,010.82	36.98%
Worker's Compensation	1,438.00	1,432.00	-6.00	100.42%
<b>Total Insurance Expense</b>	<b>\$ 9,261.07</b>	<b>\$ 19,275.00</b>	<b>\$ 10,013.93</b>	<b>48.05%</b>
<b>Salary and Wages</b>	<b>49,557.93</b>	<b>130,689.52</b>	<b>81,131.59</b>	<b>37.92%</b>
457 Retirement	1,997.60	5,227.58	3,229.98	38.21%
Car Allowance	1,500.00	3,600.00	2,100.00	41.67%
Cell Phone Allowance	500.00	1,200.00		
Payroll Processing Fee	770.61	1,925.00	1,154.39	40.03%
Payroll Tax	3,931.09	11,173.95	7,242.86	35.18%
<b>Total Salary and Wages</b>	<b>\$ 58,257.23</b>	<b>\$ 153,816.05</b>	<b>\$ 95,558.82</b>	<b>37.87%</b>
<b>Total Personnel Expense</b>	<b>\$ 67,518.30</b>	<b>\$ 173,091.05</b>	<b>\$ 105,572.75</b>	<b>39.01%</b>
<b>Total Administrative Costs</b>	<b>\$ 80,410.25</b>	<b>\$ 226,587.05</b>	<b>\$ 146,176.80</b>	<b>35.49%</b>
<b>Project Costs</b>				
All Hazards Projects	2,414.76	156,900.00	154,485.24	1.54%
Grant Funded Consulting	43,000.00	282,000.00	239,000.00	15.25%
Local Foods	32,542.71	0.00	-32,542.71	

	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% Spent</b>
<b>Shared Services Expenses</b>				
<b>Fast Track</b>	2,750.00	6,600.00	3,850.00	41.67%
<b>Forethought.</b>	5,175.00	12,000.00	6,825.00	43.13%
<b>SCAN Dark Fiber Lease</b>	948.75	11,698.50	10,749.75	8.11%
<b>Total Shared Services Expenses</b>	<b>\$ 8,873.75</b>	<b>\$ 30,298.50</b>	<b>\$ 21,424.75</b>	<b>29.29%</b>
<b>SWIMT</b>	11,575.61	36,375.00	24,799.39	31.82%
<b>SWTPR</b>	733.12	11,050.00	10,316.88	6.63%
<b>Total Project Costs</b>	<b>\$ 99,139.95</b>	<b>\$ 516,623.50</b>	<b>\$ 417,483.55</b>	<b>19.19%</b>
<b>Total Expenses</b>	<b>\$ 179,550.20</b>	<b>\$ 743,210.55</b>	<b>\$ 563,660.35</b>	<b>24.16%</b>
<b>Net Income</b>	<b>\$ 3,956.60</b>	<b>\$ 2,498.45</b>		



# June 2021 Financials

To: SWCCOG Board of Directors  
From: Jessica Laitsch  
Date: 12 August 2021

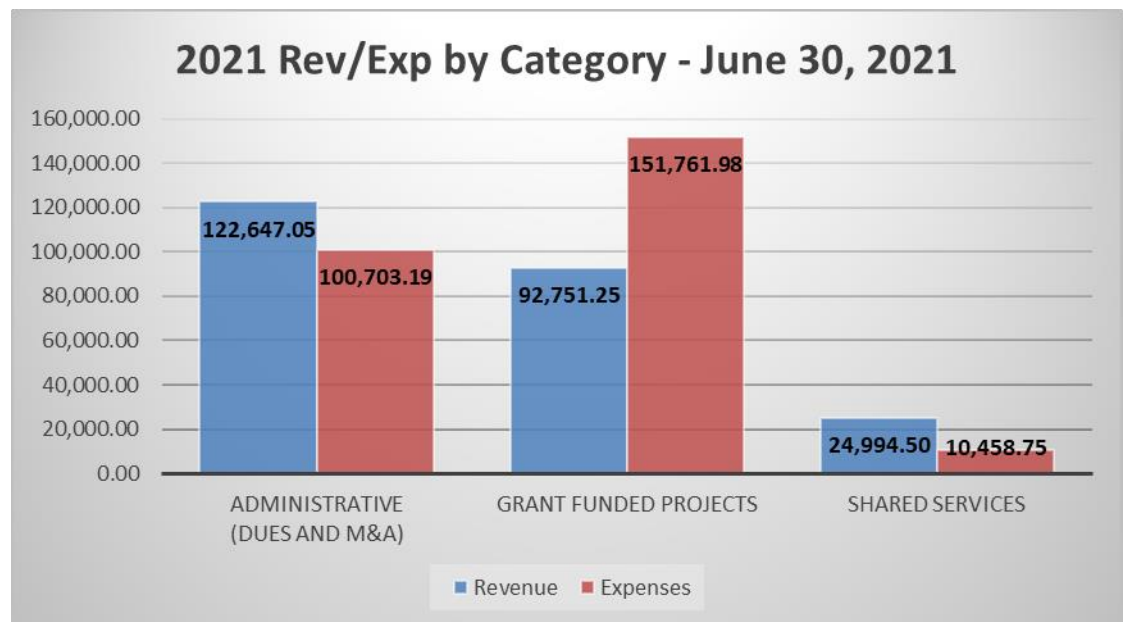
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Comments: The following reports are attached:

- Balance Sheet as of 30 June, 2021
- Budget vs. Actuals as of 30 June, 2021

## Summary:

As of the end of June, we were awaiting over \$70,000 in dues in addition to reimbursements for a number of grant funded projects. There was significant activity with a number of grant funded programs and projects in the second quarter, the reimbursements associated with these activities are expected to arrive in July and August.



**Fiscal Impact:** High, overall financial status of the organization

**Legal Review:** Not applicable

**Staff Recommendation:** Approve the June 2021 Financials

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# Southwest Colorado Council of Governments

## Balance Sheet As of June 30, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	10,540.61
Fiber Equip Fund - Restricted	0.00
<b>Total Alpine Bank</b>	<b>10,540.61</b>
Petty Cash	22.97
AmeriCorps VISTA	110.54
Jessica Laitsch	0.00
<b>Total Petty Cash</b>	<b>133.51</b>
<b>Total Bank Accounts</b>	<b>\$10,674.12</b>
Accounts Receivable	
Accounts Receivable	83,489.60
<b>Total Accounts Receivable</b>	<b>\$83,489.60</b>
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	5,210.00
<b>Total Other Current Assets</b>	<b>\$5,210.00</b>
<b>Total Current Assets</b>	<b>\$99,373.72</b>
<b>TOTAL ASSETS</b>	<b>\$99,373.72</b>

# Southwest Colorado Council of Governments

## Balance Sheet As of June 30, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	5,147.39
<b>Total Accounts Payable</b>	<b>\$5,147.39</b>
Credit Cards	
Credit Cards	0.00
Jessica	2,501.32
Miriam	323.76
Sara	0.00
<b>Total Credit Cards</b>	<b>2,825.08</b>
<b>Total Credit Cards</b>	<b>\$2,825.08</b>
Other Current Liabilities	
Accrued Wages	0.00
Deferred Revenue	0.00
Payroll Liabilities	1,347.21
457 Retirement Due	4,184.56
CEBT Health Insurance Due	-768.59
<b>Total Payroll Liabilities</b>	<b>4,763.18</b>
<b>Total Other Current Liabilities</b>	<b>\$4,763.18</b>
<b>Total Current Liabilities</b>	<b>\$12,735.65</b>
<b>Total Liabilities</b>	<b>\$12,735.65</b>
Equity	
Opening Balance Equity	0.00
Retained Earnings	26,991.28
Net Income	59,646.79
<b>Total Equity</b>	<b>\$86,638.07</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$99,373.72</b>

**Southwest Colorado Council of Governments**  
**Budget vs. Actuals: 2021 Budget - FY21 P&L**  
**June 2021**

	Total			
	Actual	Budget	Remaining	% Received
<b>Income</b>				
<b>Dues Revenue</b>				
COG Dues	94,096.00	137,081.00	42,985.00	68.64%
SWTPR Contributions	4,484.00	5,342.00	858.00	83.94%
<b>Total Dues Revenue</b>	<b>\$ 98,580.00</b>	<b>\$ 142,423.00</b>	<b>\$ 43,843.00</b>	<b>69.22%</b>
<b>Grant Project Income</b>				
All Hazards	11,963.59	156,900.00	144,936.41	7.62%
<b>CDOT Grants</b>				
SWTPR Grant	0.00	11,050.00	11,050.00	0.00%
Transit FTA 5310	0.00	16,000.00	16,000.00	0.00%
<b>Total CDOT Grants</b>	<b>\$ 0.00</b>	<b>\$ 27,050.00</b>	<b>\$ 27,050.00</b>	<b>\$ 0.00</b>
Colorado Health Foundation	32,542.71	0.00	-32,542.71	
<b>DoLA Grants</b>				
DOLA 8824 - 2019 TA		50,000.00	50,000.00	0.00%
DOLA 9149 - 2020 TA		35,000.00	35,000.00	0.00%
DOLA 9318 - 2021 TA		49,000.00	-5.85	0.00%
REDI 20-204	43,000.00	86,000.00	43,000.00	50.00%
<b>Total DoLA Grants</b>	<b>\$ 43,000.00</b>	<b>\$ 220,000.00</b>	<b>\$ 177,000.00</b>	<b>19.55%</b>
RREO Grant		0.00	0.00	
SWIMT	5,244.95	36,375.00	31,130.05	14.42%
<b>Total Grant Project Income</b>	<b>\$ 92,751.25</b>	<b>\$ 440,325.00</b>	<b>\$ 347,573.75</b>	<b>21.06%</b>
Misc Income	1,170.00		-1,170.00	
<b>Project Administration</b>				
All Hazards M&A	2,570.43	3,100.00	529.57	82.92%
CARO		880.00	-6,692.00	0.00%
CDOT Other		24,500.00	-3,825.00	0.00%
Housing Project		5,000.00	5,000.00	0.00%
RHA	10,000.00	10,000.00	0.00	100.00%
Rural Community Assistance		15,000.00	15,000.00	0.00%
SJRC&D	2,904.50	10,000.00	7,095.50	29.05%
SWIMT	524.50	3,625.00	3,100.50	14.47%
SWTPR	3,447.62	11,050.00	7,602.38	31.20%
Transit Coordination Grant	3,450.00	14,088.00	10,638.00	24.49%
<b>Total Project Administration</b>	<b>\$ 22,897.05</b>	<b>\$ 97,243.00</b>	<b>\$ 74,345.95</b>	<b>23.55%</b>
<b>SCAN Services</b>				
Aggregation of Connectivity	4,212.00	15,684.00	11,472.00	26.86%
Contract Sharing	1,200.00	0.00	-1,200.00	
Dark Fiber Leasing	19,432.50	49,674.00	30,241.50	39.12%
Telecom Services	150.00	360.00	210.00	41.67%
<b>Total SCAN Services</b>	<b>\$ 24,994.50</b>	<b>\$ 65,718.00</b>	<b>\$ 40,723.50</b>	<b>38.03%</b>
<b>Total Income</b>	<b>\$ 240,392.80</b>	<b>\$ 745,709.00</b>	<b>\$ 505,316.20</b>	<b>32.24%</b>

	Actual	Budget	Remaining	% Spent
<b>Expenses</b>				
<b>Administrative Costs</b>				
<b>Operating Expenses</b>				
Advertising and Promotion	75.04	200.00	124.96	37.52%
Bank Service Charge		200.00	200.00	0.00%
Conference Fee		1,500.00	1,500.00	0.00%
Consulting	56.25	7,500.00	7,443.75	0.75%
Employee/Board Appreciation		100.00	100.00	0.00%
<b>Information Technology (IT)</b>				
Hardware	2,106.18	1,400.00	-706.18	150.44%
Software	1,798.80	3,278.00	1,479.20	54.87%
<b>Total Information Technology (IT)</b>	<b>\$ 3,904.98</b>	<b>\$ 4,678.00</b>	<b>\$ 773.02</b>	<b>83.48%</b>
Internet Connectivity		2,340.00		
Meetings	23.80	1,000.00	976.20	2.38%
Memberships	3,800.00	4,848.00	1,048.00	78.38%
Misc Expense	51.68			
Office Supplies	49.76	850.00	800.24	5.85%
Postage and Delivery		80.00	80.00	0.00%
Professional Development	285.00	2,000.00	1,715.00	14.25%
<b>Professional Fees</b>				
Audit		6,300.00	6,300.00	0.00%
Legal	1,404.00	7,000.00	5,596.00	20.06%
Misc.		250.00	250.00	0.00%
<b>Total Professional Fees</b>	<b>\$ 1,404.00</b>	<b>\$ 13,550.00</b>	<b>\$ 12,146.00</b>	<b>10.36%</b>
Rent	4,200.00	8,400.00	4,200.00	50.00%
Travel		6,250.00	6,250.00	0.00%
<b>Total Operating Expenses</b>	<b>\$ 13,850.51</b>	<b>\$ 53,496.00</b>	<b>\$ 39,645.49</b>	<b>25.89%</b>
<b>Personnel Expense</b>				
<b>Insurance Expense</b>				
General Liability	1,948.89	1,958.00	9.11	99.53%
Health	7,073.60	15,885.00	8,811.40	44.53%
Worker's Compensation	1,438.00	1,432.00	-6.00	100.42%
<b>Total Insurance Expense</b>	<b>\$ 10,460.49</b>	<b>\$ 19,275.00</b>	<b>\$ 8,814.51</b>	<b>54.27%</b>
<b>Salary and Wages</b>	<b>64,933.01</b>	<b>130,689.52</b>	<b>65,756.51</b>	<b>49.68%</b>
457 Retirement	2,613.80	5,227.58	2,613.78	50.00%
Car Allowance	2,100.00	3,600.00	1,500.00	58.33%
Cell Phone Allowance	700.00	1,200.00		
Payroll Processing Fee	973.26	1,925.00	951.74	50.56%
Payroll Tax	5,072.12	11,173.95	6,101.83	45.39%
<b>Total Salary and Wages</b>	<b>\$ 76,392.19</b>	<b>\$ 153,816.05</b>	<b>\$ 77,423.86</b>	<b>49.66%</b>
<b>Total Personnel Expense</b>	<b>\$ 86,852.68</b>	<b>\$ 173,091.05</b>	<b>\$ 86,238.37</b>	<b>50.18%</b>
<b>Total Administrative Costs</b>	<b>\$ 100,703.19</b>	<b>\$ 226,587.05</b>	<b>\$ 125,883.86</b>	<b>44.44%</b>
<b>Project Costs</b>				
All Hazards Projects	2,414.76	156,900.00	154,485.24	1.54%
Grant Funded Consulting	92,412.00	282,000.00	189,588.00	32.77%
Local Foods	32,542.71	0.00	-32,542.71	

	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% Spent</b>
<b>Shared Services Expenses</b>				
<b>Fast Track</b>	3,300.00	6,600.00	3,300.00	50.00%
<b>Forethought.</b>	6,210.00	12,000.00	5,790.00	51.75%
<b>SCAN Dark Fiber Lease</b>	948.75	11,698.50	10,749.75	8.11%
<b>Total Shared Services Expenses</b>	<b>\$ 10,458.75</b>	<b>\$ 30,298.50</b>	<b>\$ 19,839.75</b>	<b>34.52%</b>
<b>SWIMT</b>	22,936.05	36,375.00	13,438.95	63.05%
<b>SWTPR</b>	1,456.46	11,050.00	9,593.54	13.18%
<b>Total Project Costs</b>	<b>\$ 162,220.73</b>	<b>\$ 516,623.50</b>	<b>\$ 354,402.77</b>	<b>31.40%</b>
<b>Total Expenses</b>	<b>\$ 262,923.92</b>	<b>\$ 743,210.55</b>	<b>\$ 480,286.63</b>	<b>35.38%</b>
<b>Net Income</b>	<b>-\$ 22,531.12</b>	<b>\$ 2,498.45</b>		

# Presentations

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# 2020 Audit Presentation

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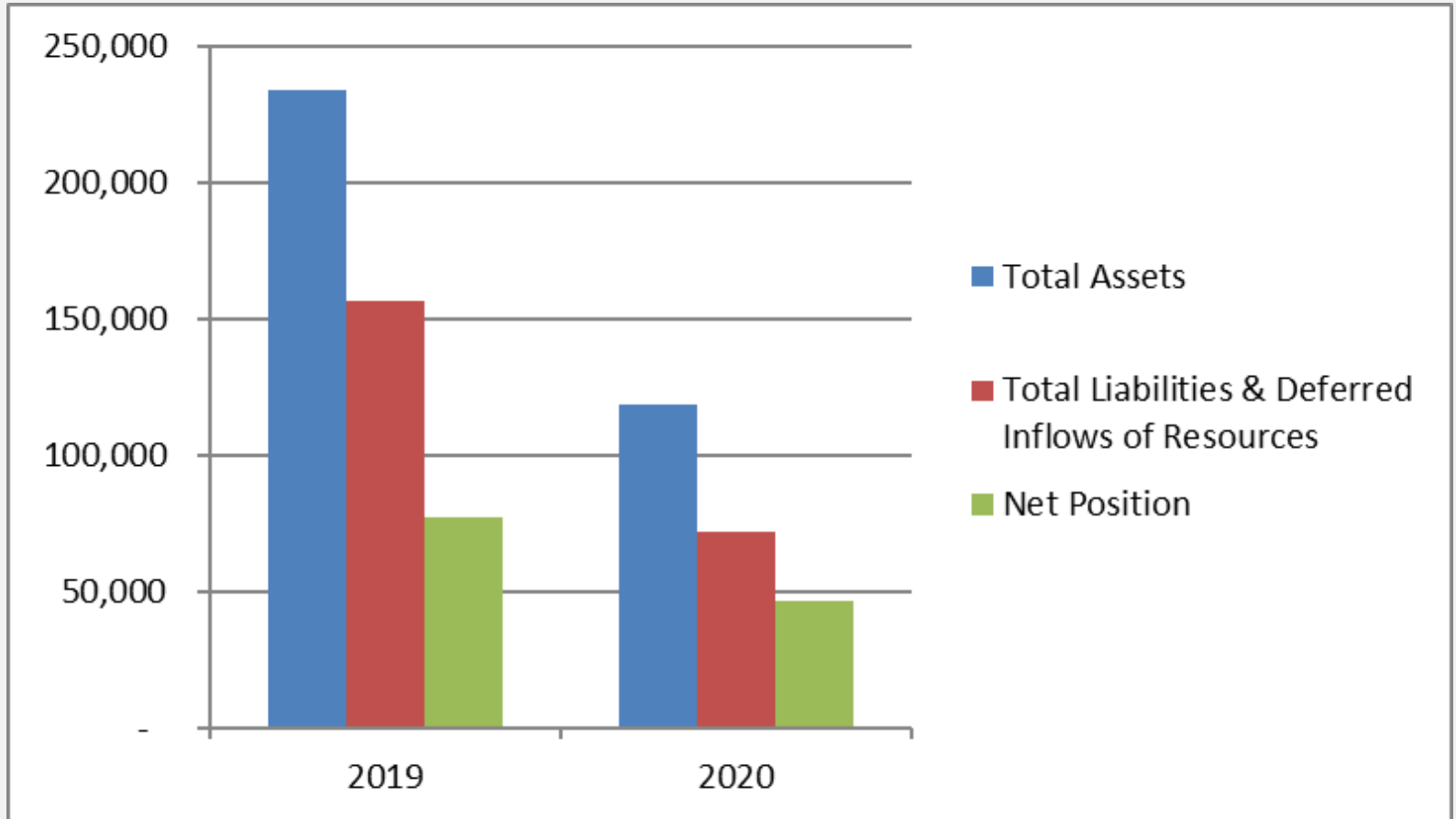


# Southwest Colorado Council of Governments 2020 Audit Results

# Audit Results and Required Communications

- ▶ Unmodified opinion on financial statements
- ▶ Required communications
  - Significant accounting policies – none
  - Significant accounting estimates
    - Depreciable lives
  - Audit adjustments
  - Disagreements with management – none
  - Other findings or issues – none
- ▶ General observations

# Gov't-Wide Highlights



# Notes and Supplemental Info

- ▶ Southwest Colorado Council of Governments
  - Unearned Revenue (pg. 11) – \$33k for the Southwestern Colorado Food Systems & Health Equity Planning Project. The Council will complete all performance obligations related to the grants in 2021. Remainder for repayment made in 2021.
  - Total revenue and expenditures in the General Fund were less than budgeted appropriations

Department of Housing  
Presentation on Funding and Programs

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# Colorado Division of Housing Federal and State Stimulus Funds

Andrew Atchley, Housing Development Specialist, Division of Housing



# Pandemic Relief Impact



Households Served in FY 2020

**29,000**

Pandemic Rental &  
Mortgage Assistance



Housing Assistance Distributed

So Far  
**\$122M**

Across all relief programs

# Accomplishments in Fiscal Year 2020-21



## Housing Opportunities

4,353 units of affordable housing developed or preserved



## Households Served

Over 73,000 households served between all housing programs



## Active Vouchers

6,649 vouchers had access to affordable housing because of a state or federal voucher



## Pandemic Relief

29,000 households served through housing relief programs



# Accomplishments in Fiscal Year 2020-21 Continued



## Households Housed from Homelessness

1,079 households formerly experiencing homelessness moved into housing



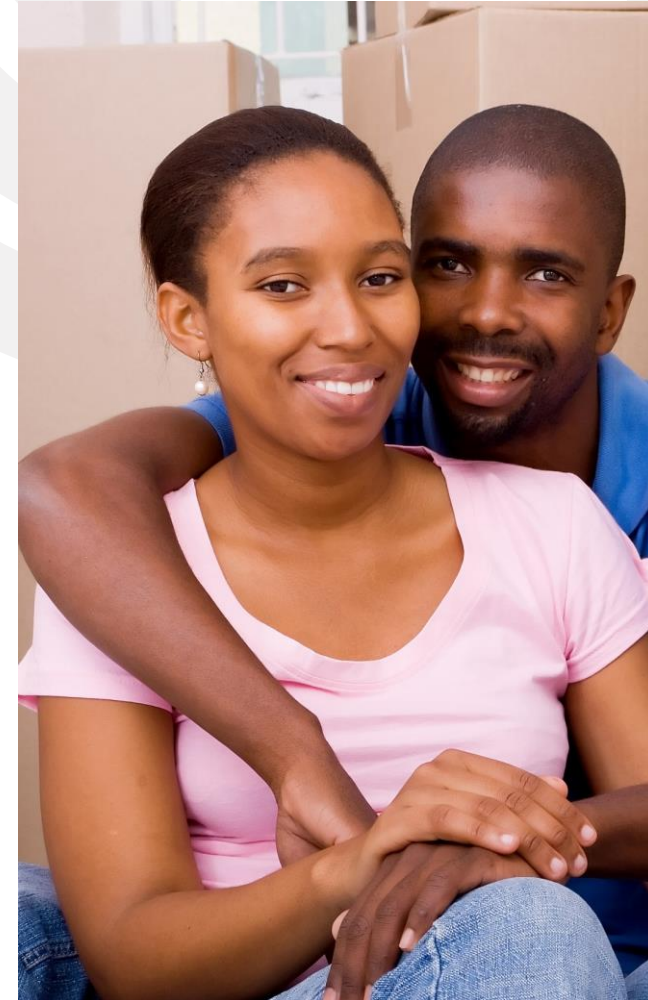
## Fort Lyon

345 persons were provided housing and supportive services at Fort Lyon



## Exits to Housing

61% of people that exited Fort Lyon secured permanent or transitional housing



# Accomplishments in Fiscal Year 2020-21 Continued



## Reaching the Hardest to Serve

83% of housing vouchers served persons with disabilities



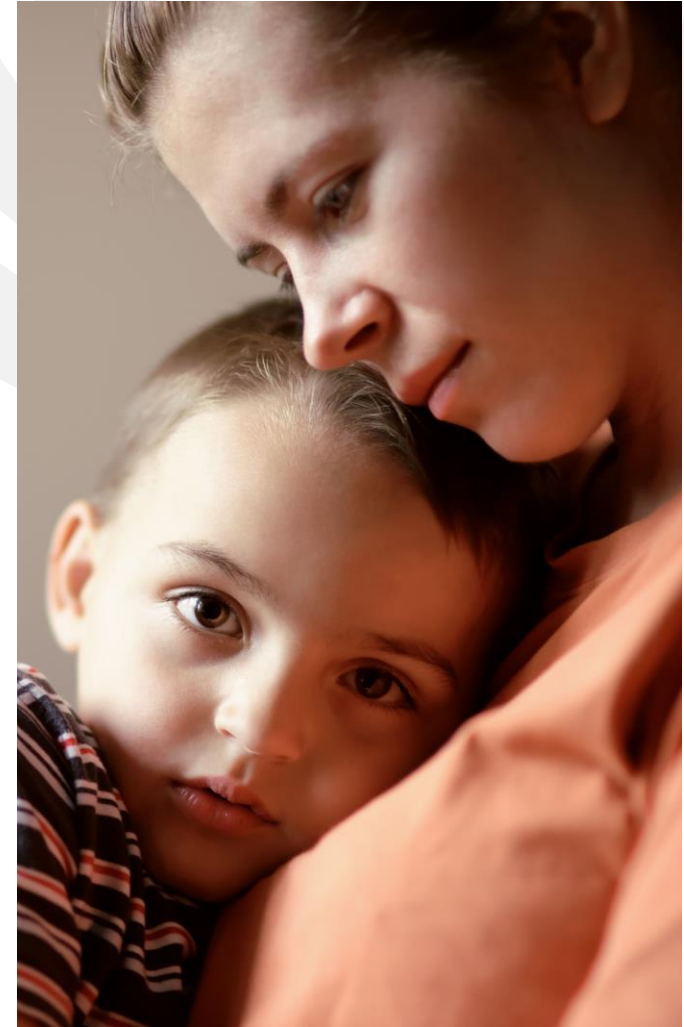
## Creating Accessibility

Home accessibility made possible for 639 households through the review and funding of modifications



## Advancing Safety

268 construction and safety inspections conducted by the Office of Regulatory Oversight

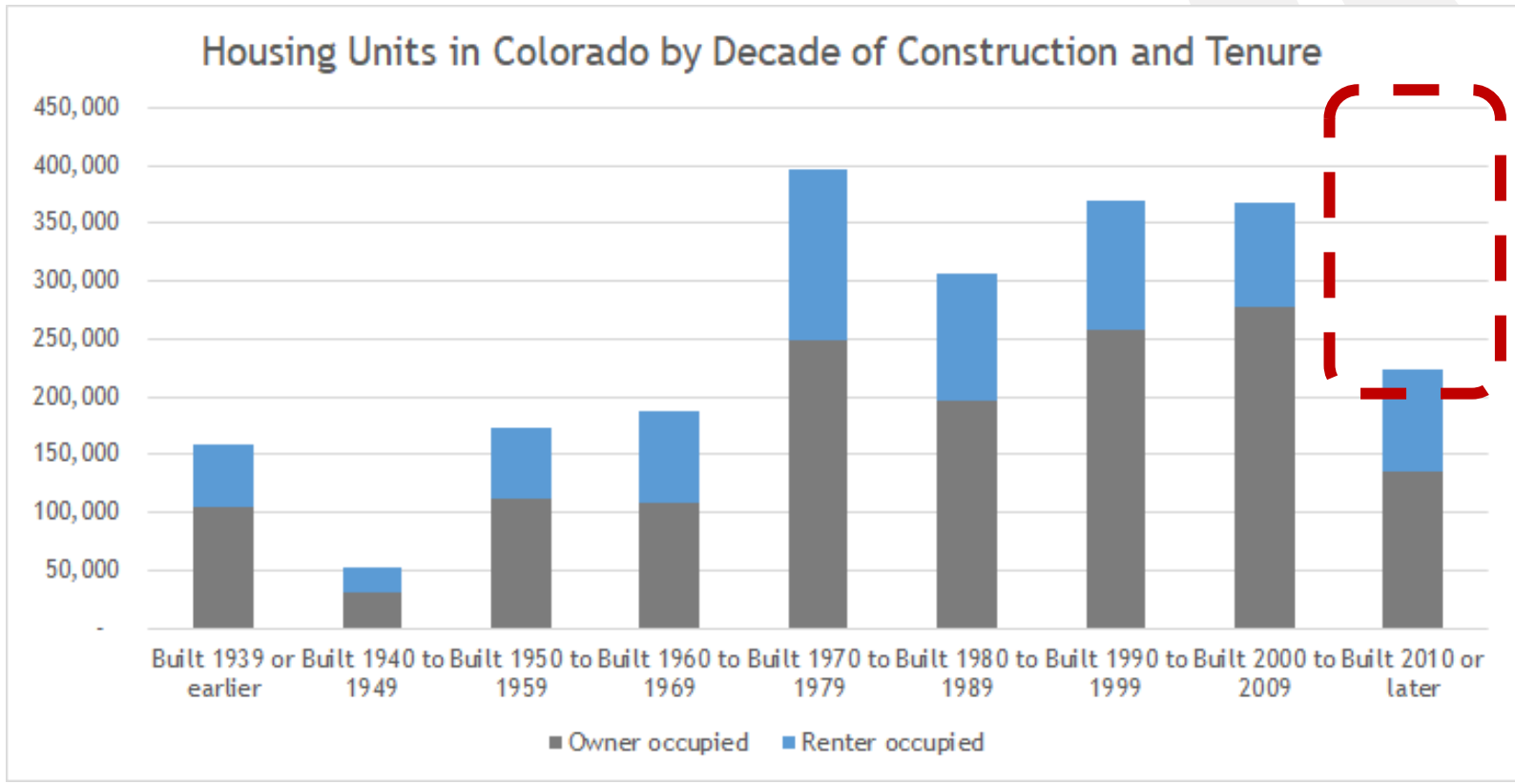


# Challenges: Past and Future

- The public health impact of the pandemic is waning, but economic relief efforts will continue
- Housing prices have continued to rise, additional investment will mitigate this trend

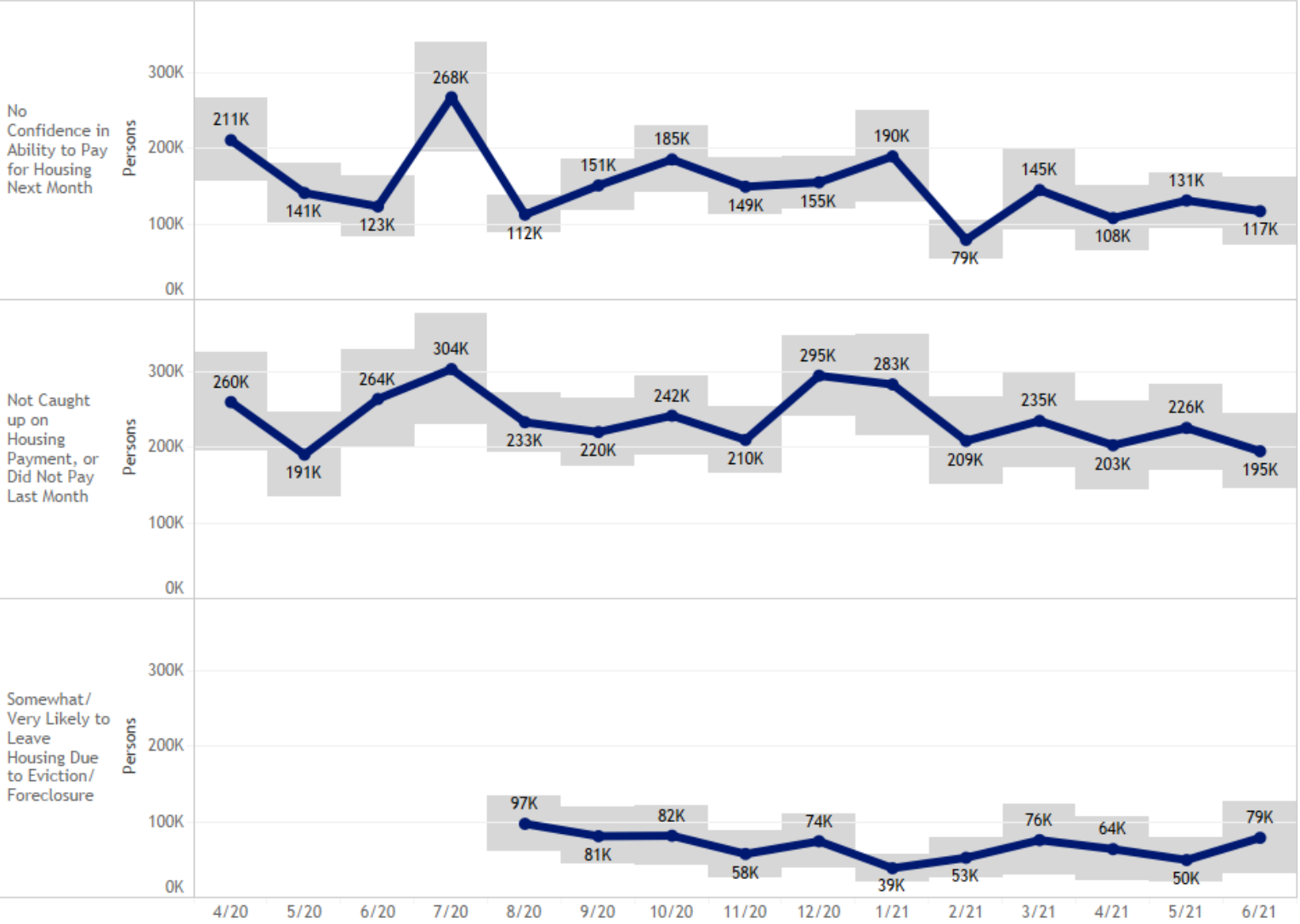


# Headwinds: Deficit of Construction



**40% drop in housing production**

# Headwinds: Pandemic Induced Financial Instability



Updated on: 2021-07-28

Source: Census Bureau Household Pulse Survey dataset.

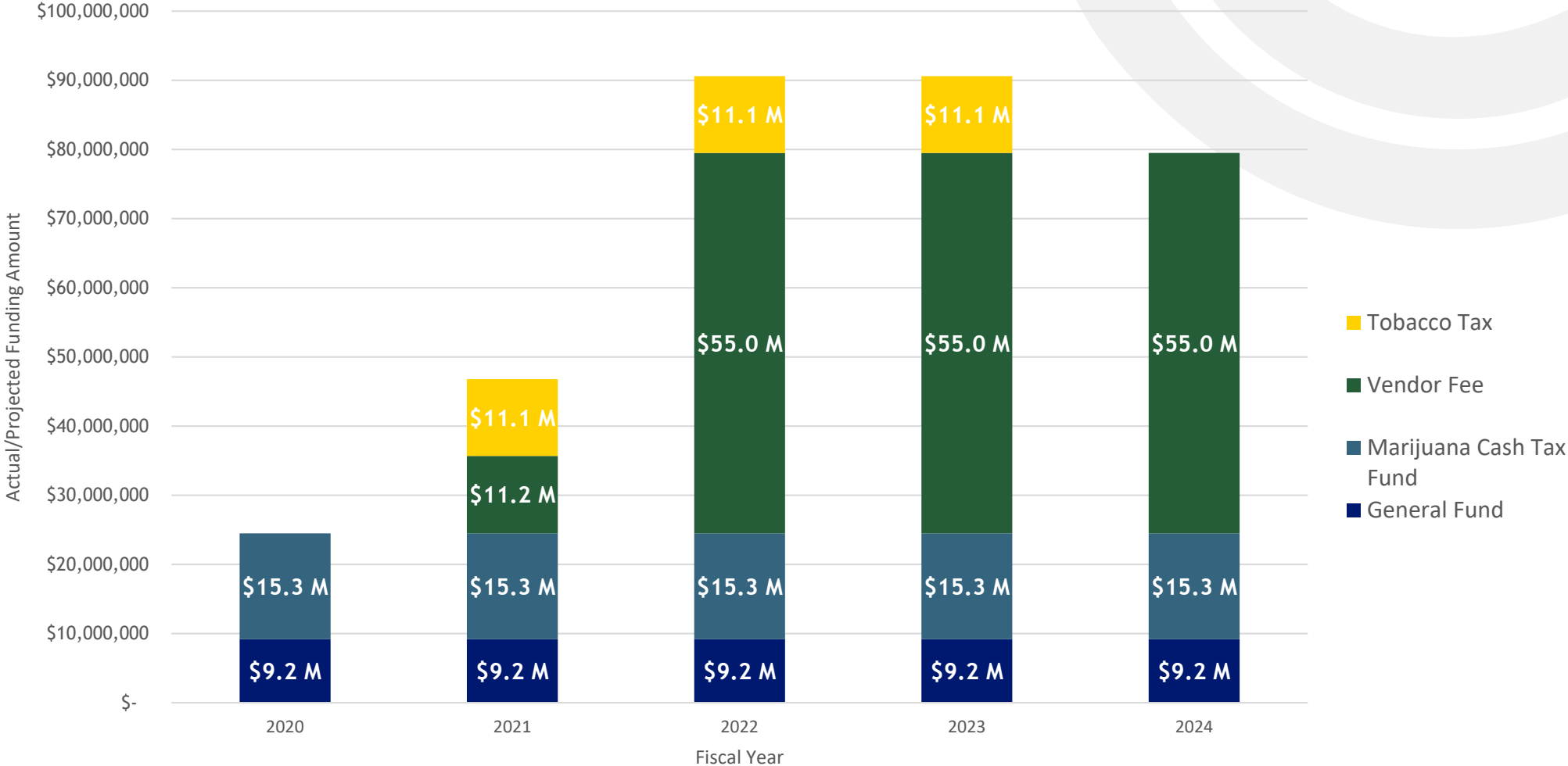
Notes: Grey shaded areas represent standard error, readers should take this into account when analyzing over time. This survey is collected on a weekly basis, to best represent the data responses are filtered to the last week of a month (or most recent week of the current month).

The Census Bureau revised their questionnaire in the month of August 2020. A question on whether people paid for their housing on time in the current month was replaced with an analogous question asking whether people are caught up on their housing payments -- responses to both are included in the top-left chart. A question was added which asks people how likely it is that they will leave their home due to eviction or foreclosure in the next two months.



# Opportunity: Increased Funding Availability

Housing Development Grant Funding by Source and Fiscal Year



# 2021 State Stimulus Bills

**SB21-242**



- New Funding
  - Housing Development Grants Hotels Tenancy Support Program (\$30M).
- Program Description
  - This program provides funds to DOLA to support the purchase of underutilized hotels/motels for affordable housing or to lease rooms in these properties for those in need of affordable housing, including individuals experiencing homelessness.
  - *NOFA to be released August 2021.*

- New Funding
  - DOLA Innovative Affordable Housing Strategies (\$48M).
- Program Description
  - Incentivize local governments to adopt land use policies which promote the creation of affordable housing.
  - Provide grants to local governments to create and make use of new land use policies which promote the creation of affordable housing.
  - Provide funding for local communities to go through a DOLA housing development toolkit to help them conceive of, plan for, construct and operate new housing.



**HB21-1271**

# ARPA Recovery, What we Know

- Affordable Housing and Home Ownership
  - \$550M for housing
    - HB21-1329 appropriates \$100M to DOH immediately.
    - Interim task force to determine \$450M
- \$305 M additional Emergency Rental Assistance to continue ERAP
- \$175 M Homeowner Assistance Fund
- 1023 Emergency Housing Vouchers
- \$66 M HOME ARP funds





# Strategic Housing Working Group - Priority Housing Needs

- Challenges in qualifying for assistance
- Effects of housing crisis on employment and economic development
- Lack of understanding of affordability challenges and needs
- Housing should be prioritized for people living and working in communities
- Concern about community displacement
- Preventing the Elimination of Naturally Occurring Affordable Housing
- Unique needs of vulnerable populations



# Strategic Housing Working Group – Idea Areas for Consideration

## Members of the SHWG selected idea areas to explore, based on:

- The recommendations from the 2019 Stakeholder Engagement Process;
- Expertise of the SHWG members; and
- Housing needs in the communities represented by working group members.

## The following ideas were recommended by the SHWG

1. Accessibility and Universal Design
2. Capital and Capacity
3. Rental Assistance Programs
4. Preserving and Incentivizing Naturally Occurring Affordable Housing
5. Zoning and Land Use
6. Supportive Service Provision
7. Rehabilitation and Homeownership

# Housing Recovery Office

- *Will oversee Emergency Rental Assistance and Homeowner Assistance Funds*
- Office Director Sarah Buss starts August 16th
- Three Asset Managers hired: Dwaynna, Wade and Crystal Andrews
- Watch for additional position announcements:
  - Program Managers for Rental and Homeownership
  - Accountants
  - Program Assistants



# Homeowner Assistance Fund (HAF) \$175,000,000

## Uses being rolled out very soon

- Emergency Mortgage Assistance Program (EMAP)
  - Going live August 2021
  - Will cover:
    - Mortgage payments
    - Other housing costs including: HOA dues, Property taxes & Insurance

## Other planned uses

- Mortgage Counseling Program to help Coloradans navigate the vast and confusing resource and program landscape
- Home Equity Recovery
- Down payment Assistance to promote new home ownership and opportunity among socially disadvantaged individuals
- Home rehabilitation program to enable residents to remain housed
- Assistance with interest rate or payment reductions

# Evolution of Renter Relief Programs



## Emergency Housing Assistance Program (EHAP)

- Ran from April 2020 through March 2021
- Served renters and homeowners
- Tenants applied for assistance
- Households must have earned less than 80% of the area median income, experienced financial hardship due to the economic disruption caused by COVID-19.



## Property Owner Preservation Program (POP)

- Ran from August 2020 through February 2021
- Served renters
- Rental Property owners and mobile home parks apply directly online to DOH
- Program-specific HAP contract executed to receive payment in arrears
- Residents must attest to financial hardship



## Emergency Rental Assistance Program (ERAP)

- Runs from March 2021 through 2024
- Serves renters
- Owners, managers, and tenants may all apply
- Can also fund housing stability services

# Andrew Atchley

Housing Development Specialist

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[andrew.atchley@state.co.us](mailto:andrew.atchley@state.co.us)

719-298-2903

[www.colorado.gov/dola](http://www.colorado.gov/dola)

<https://cdola.colorado.gov/housing-covid19>

## Discussion Items

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# 2022 Draft Budget

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles and Jessica Laitsch  
Date: 12 August, 2021

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Comments: Attached is the Draft Budget for FY2022. The attachments include an overview of the General Fund, the General Fund revenues and expenditures with three years comparison, and the Fiber Fund revenues and expenditures with three years comparison.

Some notes and assumptions:

- The dues revenue has been calculated based on Board direction at the June 2021 meeting, and does not include anticipated dues from Dolores County and the Towns of Dolores, Mancos and Rico.
  - Staff has submitted and is currently working on a number of grant applications for various projects. To the extent possible, we avoided including grants that have not yet been awarded to avoid artificially inflating the numbers and ensure a clear picture of the organization's finances. We do however anticipate significant changes to be presented in the final budget in December, which may include the following grant funded projects:
    - SIPA – Digitization of historic records
    - NTIA – Construction of Broadband infrastructure
    - DOLA – Technical assistance for 2022
    - CDOT Transit – Phase one implementation of the Digital Mobility Hub
    - EDA Broadband – Construction of Broadband Infrastructure
  - Salaries:
    - The Executive Director's and Accountant/Coordinator's salaries are included at a 5% increase over 2021 in recognition of minimal increases over several years.
    - The Project Manager was initially hired at a low wage in recognition of the on-the-job training anticipated in the last half of 2021. The increased salary in 2022 represents a wage commensurate with the work anticipated.
  - Employee Benefits:

Since we do not yet have rates for health insurance for 2021, the draft budget includes an estimated 5% increase over 2021. The cost of health insurance is split as follows:

    - 25% cost of employee paid by employee, 75% paid by COG
    - 50% cost of dependents paid by employee, 50% paid by COG
  - The retirement match remains at 4%.
-





# SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

## SWCCOG 2022 DRAFT BUDGET

The SWCCOG was formed in December 2009 to promote regional cooperation and coordination among local governments and between levels of government for the geographic area comprising the Counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan. The need for the SWCCOG is based on the recognition that the people of the Region form a single community and are bound together not only physically, but economically and socially. It is the purpose of the SWCCOG through its participating membership, staff and programs, to provide local public officials with the means of responding more effectively to the local and regional problems of this regional community.

The SWCCOG is tasked with addressing issues relevant to the well-being of Southwest Colorado, specifically related to the broad, overlapping and interconnected issues of:

- Aging
- Environment
- Housing
- Telecom
- Transportation
- Tourism

Each of these issues have significant impacts for the entire region, overlap political boundaries, and are intertwined as to each influence the others in countless ways. The SWCCOG strives to maximize regional progress across these complex issues while ensuring a judicious use of resources.

### BUDGET SUMMARY

The majority of the SWCCOG's revenues and expenses are grant funded projects, either:

- Directly awarded funds for the purpose of directly or contractually working on identified goals, or
- Pass-through for projects for which we the fiscal manager, but do not directly work on the projects.

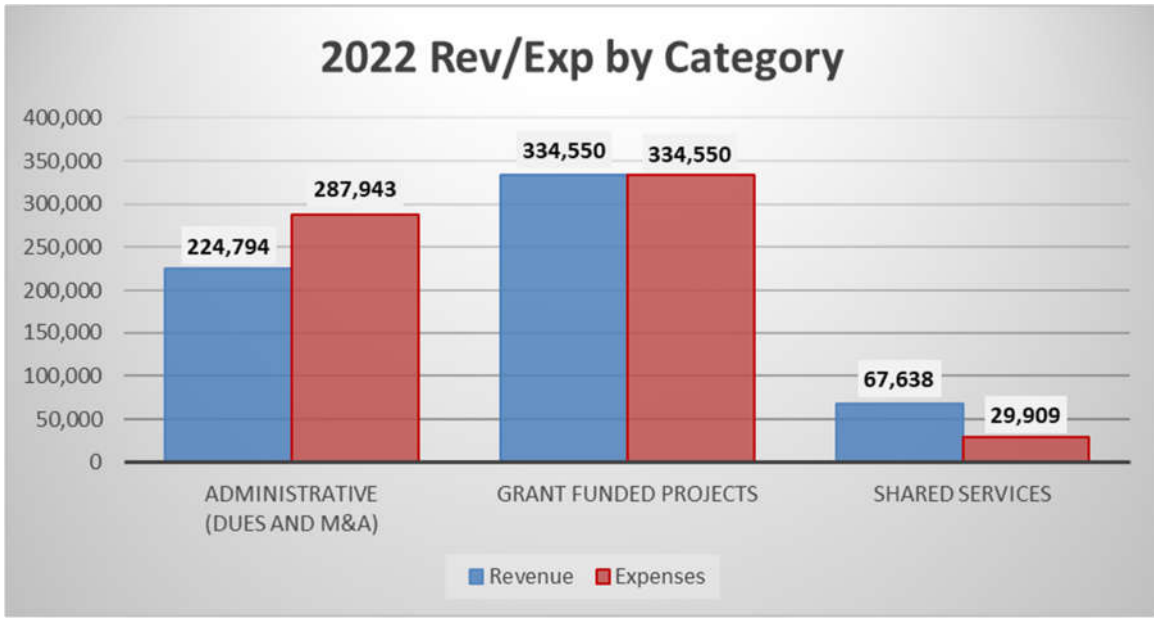
This creates budget volatility and difficulty ensuring adequate funding for operations into the future. In the interest of minimizing the uncertainty of annual fluctuations as well as to ensure we budget within our means; we generally avoid including estimated revenue and expenses for grants which have not been officially awarded. If the SWCCOG is successful in securing additional funding, we anticipate making budget adjustments as necessary.

Stability for the organization results from membership dues, providing a majority of the support for general staffing and overhead costs. In 2021 the Board agreed to a modest increase in the amount of dues to be collected, the first such increase since 2018. For the 2022 budget, staff has recommended that dues be slightly reduced compared to 2021 levels. One high priority goal for 2022 is to regain former member jurisdictions as well as to identify opportunities for enhanced collaboration with jurisdictions throughout and outside the 5-county region.

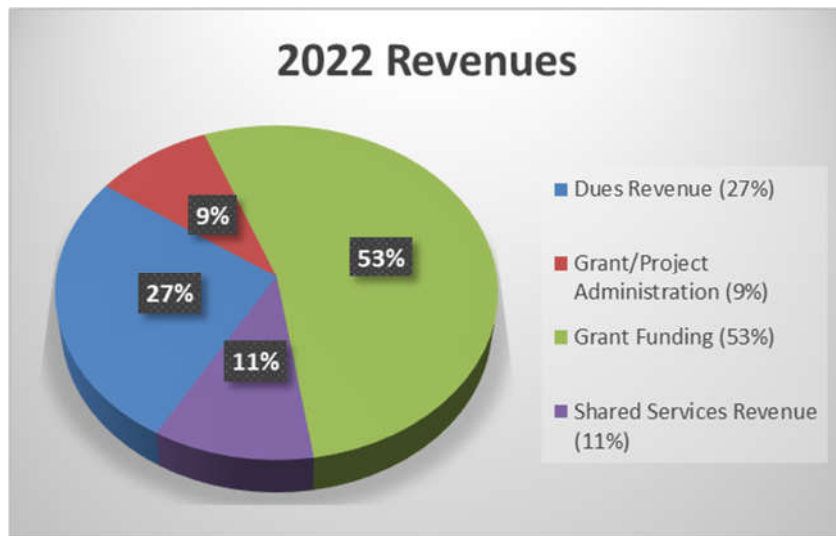
This draft budget includes the use of fund balance, with anticipated revenue of \$626,982 and anticipated expenses of \$652,401, with the expectation of additional grant awards to be included in the final budget to be presented in December.

### CATEGORIES IN THE 2022 BUDGET

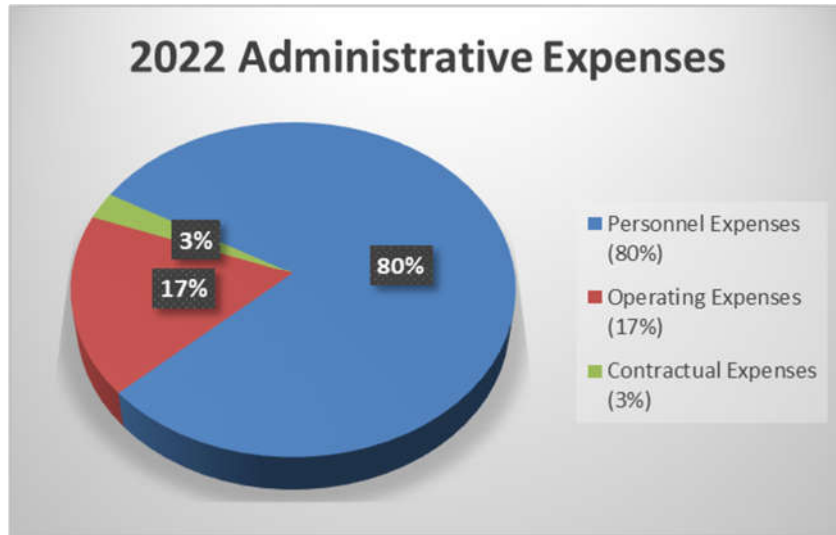
The SWCCOG's 2022 budget can be understood in three general categories: general administrative costs, grant funded project costs, and shared services projects.



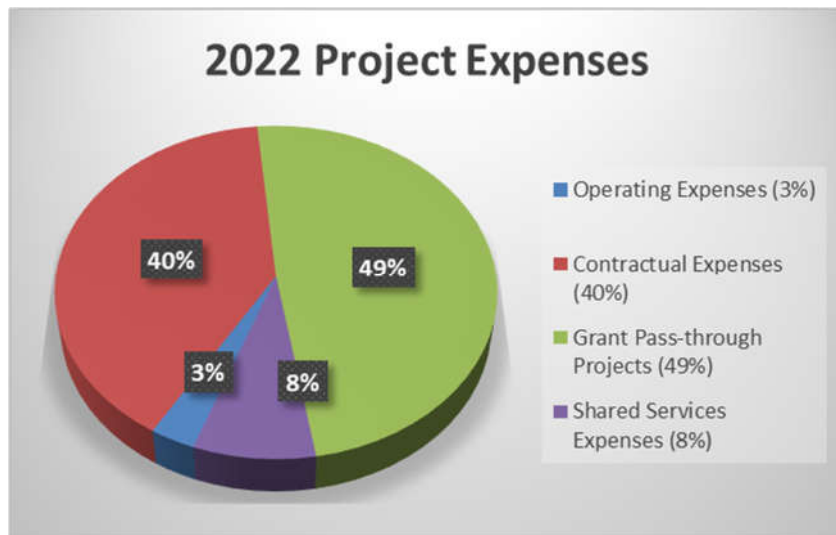
The following is a visual breakdown of the types of revenue anticipated in 2022.



The following is a visual breakdown of the types of general administrative expenses anticipated in 2022.



The following is a visual breakdown of the types of expenses related to specific projects anticipated in 2022.



**ADMINISTRATIVE**

The revenue related to the administrative category includes membership dues and contributions, project administration fees, and direct grant funding.

- Membership dues from SWCCOG member jurisdictions and contributions from SWTPR member jurisdictions help cover general overhead as well as meeting related costs that are not reimbursable by State grant funding.

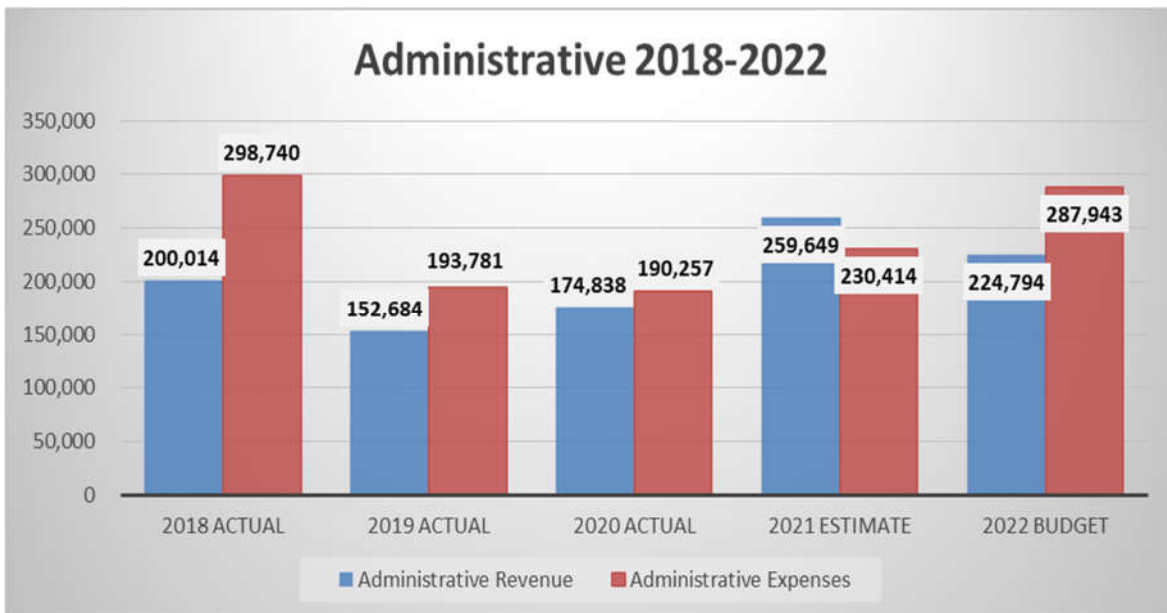
- Project administration fees include M&A fees for large grant-funded projects such as the Southwest All Hazards Advisory Council and the Southwest Incident Management Team (SWIMT). Additionally, this includes negotiated administrative fees for managing smaller organizations such as the Regional Housing Alliance of La Plata County and the San Juan Resource Conservation and Development Council.
- A small number of grants provide direct funding that is eligible to cover staffing and other operating costs.

The administrative category includes standard operating costs such as personnel, operating, and non-project related contractual expenses.

- Personnel costs include salary, benefits, insurance and taxes.
- Operating costs are the general office rent, internet and software, hardware, supplies and other overhead associated with running an organization.
- Contractual expenses consist of any consulting or other professional services that are not directly related to a specific grant or other program.

Specific changes within the administrative category in 2022 include:

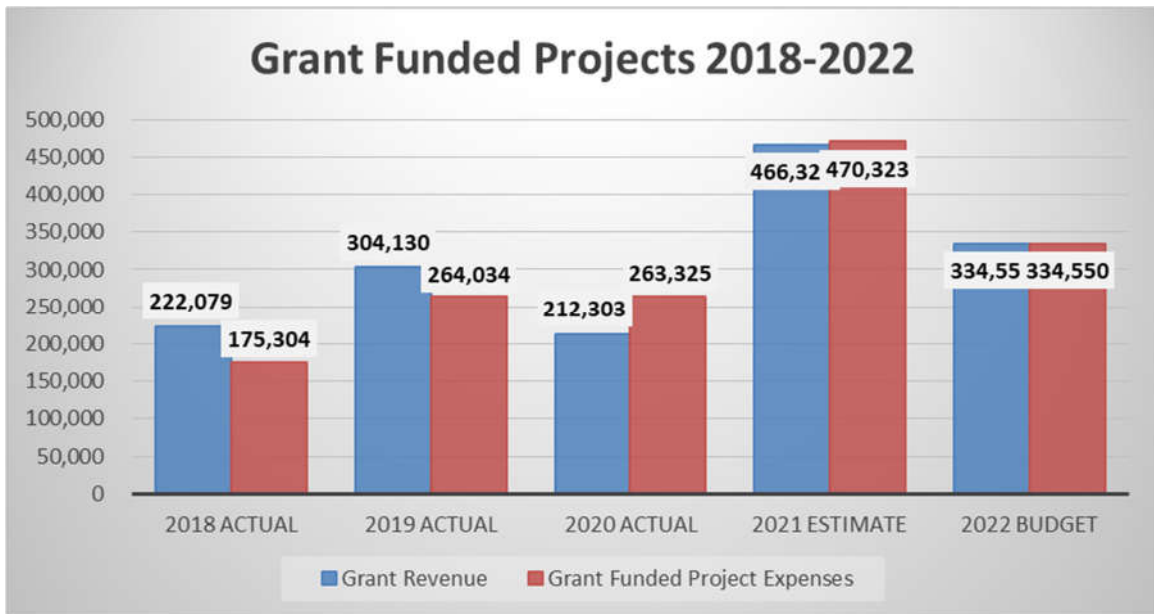
- Salaries: The Executive Director’s and Accountant/Coordinator’s salaries are included at a 5% increase over 2021 in recognition of minimal increases over several years. The Project Manager was initially hired at a low wage in recognition of the on-the-job training anticipated in the last half of 2021. The increased salary in 2022 represents a wage commensurate with the work anticipated.
- Employee Benefits: The cost of health insurance is split as follows:
  - 25% cost of employee paid by employee, 75% paid by COG
  - 50% cost of dependents paid by employee, 50% paid by COG
- Retirement: The retirement match remains at 4%.



## GRANT FUNDED PROJECTS

The grant funded projects category includes revenues and expenses related to:

- The projects for which the SWCCOG has secured outside funding for the purpose of furthering the organizations identified goals. Some of the specific projects in the 2022 budget include:
  - Development of local end markets for recyclables to help drive diversion from landfills and create local employment.
  - Development of a local commercial driver’s license training program to help support local businesses and potential employees.
  - A workforce development program to train residents for remote work and to support business development and entrepreneurship.
  - Collaboration with the Montezuma Orchard Restoration Project to secure funding for the construction of a 6,000 square foot building to process, store, and press apples.
- The projects for which the SWCCOG is the fiscal manager. These are generally a straight pass-through of funds. Some of the specific projects in the 2022 budget include:
  - Southwest All Hazards Advisory Council.
  - Southwest Incident Management Team (SWIMT).
  - Offsetting the cost for representatives of the SWTPR to attend meetings of the Statewide Transportation Advisory Committee (STAC).



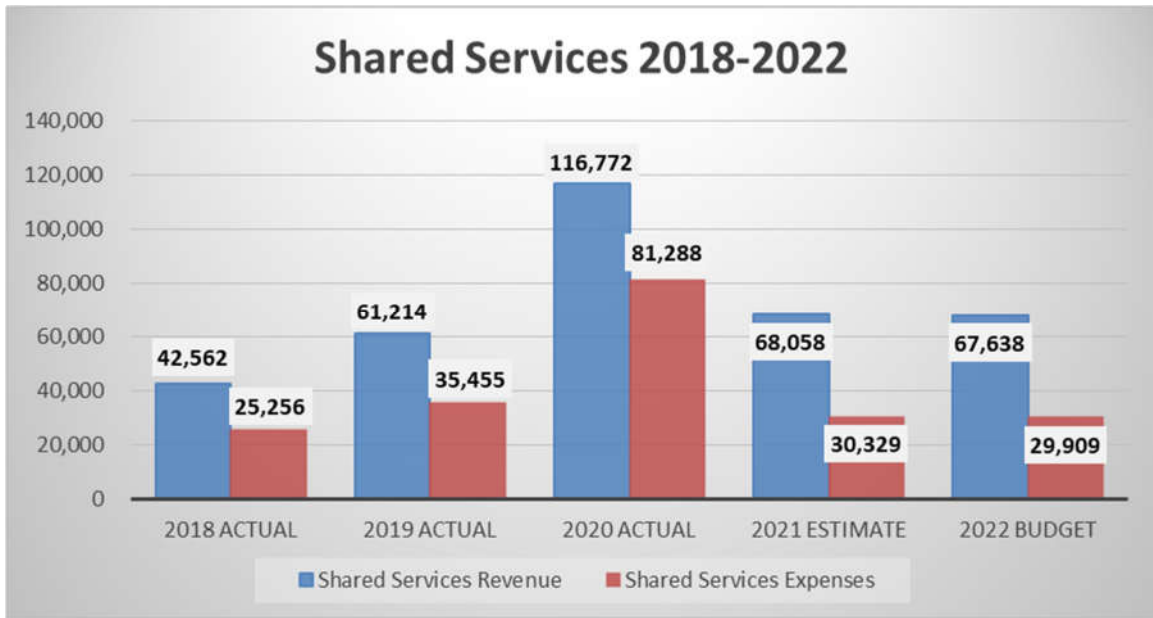
## SHARED SERVICES PROJECTS

One of the primary benefits of the SWCCOG is the ability for the small communities throughout the region to band together to achieve a larger impact on important issues and to reduce costs for large-scale projects. One such project is regional internet connectivity. By scaling-up demand through joint

purchase agreements, the SWCCOG has been successful in reducing the individual costs to member jurisdictions for a number of connectivity and software purchases. These include:

- Aggregation of internet connectivity.
- Reduced cost of online webinar software.

In addition to reducing costs for member jurisdictions, these types of projects provide the SWCCOG with an additional revenue stream to help offset general organizational costs, therefore limiting the cost of membership dues.



#### NEXT STEPS

The final 2022 Budget will be submitted to the Board for consideration at the December 2021 Meeting. While staff hopes to secure additional grant funding prior to the final budget approval, we feel confident that the plan presented reflects a productive year filled with opportunities to improve the state of the region.

# GENERAL FUND

Account Number	Account Description	2019 (ACTUAL)	2020 (ACTUAL)	2021 (BUDGET)	2021 (ESTIMATE)	2022 (DRAFT)
<b>Beginning Fund Balance</b>		<b>33,191.49</b>	<b>57,949.67</b>	<b>44,280.23</b>	<b>26,991.65</b>	<b>89,956.37</b>
<b>Revenue</b>						
<b>Dues</b>						
10.1000.4270	COG Dues	111,929.00	108,544.00	137,081.00	164,205.00	160,000.00
10.6200.4272	SWTPR Contributions	5,926.00	5,647.00	5,342.00	5,914.00	5,914.00
<b>Total Dues Revenue</b>		<b>117,855.00</b>	<b>114,191.00</b>	<b>142,423.00</b>	<b>170,119.00</b>	<b>165,914.00</b>
<b>Grant/Project Administration</b>						
10.5000.4212	All Hazards	3,652.27	3,796.38	3,100.00	9,000.00	4,000.00
10.1271.4310	CARO		0.00	880.00	880.00	880.00
10.6000.4241	CDOT Other			24,500.00	12,450.00	12,450.00
10.1100.4241	DoLA Impact Assistance Program	2,827.67	0.00	0.00	0.00	0.00
10.1000.4241	DOLA Other	0.00	6,692.00	0.00	0.00	0.00
10.4000.4241	Housing Project			5,000.00	13,500.00	0.00
10.1211.4610	Local Food Planning	0.00	3,825.00	0.00	0.00	0.00
10.3100.4241	Recycling		0.00	0.00	0.00	0.00
10.4110.4310	Regional Housing Alliance	10,024.00	10,000.00	10,000.00	10,000.00	10,000.00
10.7010.4212	RCAC			15,000.00	7,500.00	7,500.00
10.1212.4310	SJRC&D		10,000.00	10,000.00	10,000.00	10,000.00
10.5500.4241	SWIMT	3,361.47	1,279.27	3,625.00	3,000.00	3,000.00
10.6200.4212	SWTPR	12,797.03	13,101.20	11,050.00	9,200.00	11,050.00
10.6100.4212	Transit Coordination		8,345.00	14,088.00	14,000.00	0.00
10.6150.4610	Transit Coordination Other		4,000.00	0.00	0.00	0.00
<b>Total Grant/Project Administration</b>		<b>32,662.44</b>	<b>61,038.85</b>	<b>97,243.00</b>	<b>89,530.00</b>	<b>58,880.00</b>
<b>Grant Funding</b>						
10.5100.4212	All Hazards	114,780.51	51,429.15	156,900.00	185,230.00	148,000.00
<b>CDOT Grants</b>						
10.6220.4212	SWTPR Rural Assistance	0.00	0.00	11,050.00	11,050.00	11,050.00
10.6123.4212	Transit Coordination	0.00	3,600.00	16,000.00	16,000.00	0.00
<b>Total CDOT Grants</b>		<b>0.00</b>	<b>3,600.00</b>	<b>27,050.00</b>	<b>27,050.00</b>	<b>11,050.00</b>
<b>DoLA Grants</b>						
10.1100.4241	DoLA Impact Assistance Program	80,494.26	5.85	134,000.00	105,500.00	70,500.00
10.8100.4241	DoLA Other	28,826.00	104,066.45	86,000.00	86,000.00	75,000.00
<b>Total DoLA Grants</b>		<b>109,320.26</b>	<b>104,072.30</b>	<b>220,000.00</b>	<b>191,500.00</b>	<b>145,500.00</b>
10.1220.4610	Local Food Planning	3,825.00	44,234.29	0.00	32,542.71	0.00
10.5501.4241	SWIMT	31,887.39	8,967.54	36,375.00	30,000.00	30,000.00
<b>Total Grant Funding</b>		<b>259,813.16</b>	<b>212,303.28</b>	<b>440,325.00</b>	<b>466,322.71</b>	<b>334,550.00</b>

# GENERAL FUND

Account Number	Account Description	2019 (ACTUAL)	2020 (ACTUAL)	2021 (BUDGET)	2021 (ESTIMATE)	2022 (DRAFT)
<b>Revenue</b>						
<b>Grant Match</b>						
10.1000.4281	COG Member Match	14,317.00	0.00	0.00	0.00	0.00
10.8100.4282	Non-COG Member Match	30,000.00	0.00	0.00	0.00	0.00
<b>Total Grant Match</b>		44,317.00	0.00	0.00	0.00	0.00
<b>Miscellaneous Revenue</b>						
10.1000.4700	Miscellaneous Revenue	2,166.11	-391.81	0.00	0.00	0.00
<b>Total Miscellaneous Revenue</b>		2,166.11	-391.81	0.00	0.00	0.00
<b>Shared Services Revenue</b>						
10.8300.4331	Dark Fiber Leasing	40,263.00	47,114.67	49,674.00	52,314.00	52,314.00
10.8500.4332	Telecom Services (IP addresses)	13,871.00	180.00	360.00	360.00	360.00
10.8500.4333	Aggregation of Connectivity	7,080.00	15,984.00	15,684.00	15,384.00	14,964.00
10.8500.4334	Contract Sharing	0.00	53,493.00	0.00	0.00	0.00
<b>Total Shared Service Revenue</b>		61,214.00	116,771.67	65,718.00	68,058.00	67,638.00
<b>Total Revenue</b>		<b>518,027.71</b>	<b>503,912.99</b>	<b>745,709.00</b>	<b>794,029.71</b>	<b>626,982.00</b>



# GENERAL FUND

Account Number	Account Description	2019 (ACTUAL)	2020 (ACTUAL)	2021 (BUDGET)	2021 (ESTIMATE)	2022 (DRAFT)
<b>Expenses</b>						
<b>Administrative Costs</b>						
<b>Personnel Expenses</b>						
<b>Payroll Expense</b>						
10.1000.5000	Salary and Wages	115,498.87	125,137.39	130,689.52	147,265.00	175,024.72
10.1000.5010	Payroll Tax	9,063.45	8,345.58	11,173.95	12,590.00	14,964.61
10.1000.5020	Payroll Processing Fee	1,748.23	1,685.76	1,925.00	1,880.00	1,887.83
10.1000.5141	457 Retirement	4,819.92	4,905.30	5,227.58	5,755.58	6,720.19
10.1000.5151	Car Allowance	3,600.00	3,300.00	3,600.00	3,600.00	3,600.00
10.1000.5152	Cell Phone Allowance	1,000.00	0.00	1,200.00	1,350.00	1,800.00
<b>Total Payroll Expense</b>		<b>135,730.47</b>	<b>143,374.03</b>	<b>153,816.05</b>	<b>172,440.58</b>	<b>203,997.35</b>
<b>Insurance Expense</b>						
10.1000.5131	Health	14,651.00	15,140.88	15,885.00	17,413.88	23,100.53
10.1000.5133	Worker's Compensation	-17.00	1,345.00	1,432.00	2,150.00	2,864.00
<b>Total Insurance Expense</b>		<b>14,634.00</b>	<b>16,485.88</b>	<b>17,317.00</b>	<b>19,563.88</b>	<b>25,964.53</b>
<b>Total Personnel Expenses</b>		<b>150,364.47</b>	<b>159,859.91</b>	<b>171,133.05</b>	<b>192,004.46</b>	<b>229,961.88</b>
<b>Operating Expenses</b>						
10.1000.5720	Advertising and Promotion	10.53	31.20	200.00	150.00	150.00
10.1000.5751	Bank Service Charge	310.05	94.67	200.00	0.00	50.00
10.1000.5761	Conference Fee	527.70	250.00	1,500.00	500.00	1,500.00
10.1000.6002	Employee/Board Appreciation	0.00	0.00	100.00	0.00	100.00
<b>Information Technology</b>						
10.1000.6810	Hardware	0.00	1,200.90	1,400.00	3,106.18	1,400.00
10.1000.6003	Software	1,437.25	2,290.93	3,278.00	3,278.00	3,383.00
<b>Total Information Technology</b>		<b>1,437.25</b>	<b>3,491.83</b>	<b>4,678.00</b>	<b>6,384.18</b>	<b>4,783.00</b>
10.1000.5700	Insurance - General Liability	3,295.23	1,863.67	1,958.00	1,948.89	3,000.00
10.1000.5712	Internet Connection	303.90	68.74	2,340.00	0.00	0.00
10.1000.6401	Meetings	398.83	731.32	1,000.00	500.00	1,000.00
10.1000.5752	Memberships	5,098.00	4,348.00	4,848.00	3,800.00	4,848.00
10.1000.6810	Office Equipment	256.46	0.00	0.00	0.00	0.00
10.1000.6001	Office Supplies	336.64	251.13	850.00	850.00	850.00
10.1000.5713	Postage and Delivery	39.06	0.00	80.00	20.00	50.00
10.1000.5762	Professional Development	500.40	189.00	2,000.00	1,000.00	2,000.00
<b>Professional Fees</b>						
10.1000.5522	Audit	6,100.00	6,300.00	6,300.00	6,300.00	6,500.00
10.1000.5540	Legal	2,667.60	666.00	7,000.00	4,000.00	7,000.00
10.1000.5560	Misc.	68.08	0.00	250.00	0.00	250.00
<b>Total Professional Fees</b>		<b>8,835.68</b>	<b>6,966.00</b>	<b>13,550.00</b>	<b>10,300.00</b>	<b>13,750.00</b>
10.1000.5610	Rent	7,700.00	8,400.00	8,400.00	8,400.00	8,400.00
10.1000.5740	Travel	4,466.68	1,177.92	6,250.00	4,000.00	10,000.00
<b>Total Operating Expenses</b>		<b>33,516.41</b>	<b>27,863.48</b>	<b>47,954.00</b>	<b>37,853.07</b>	<b>50,481.00</b>

# GENERAL FUND

Account Number	Account Description	2019 (ACTUAL)	2020 (ACTUAL)	2021 (BUDGET)	2021 (ESTIMATE)	2022 (DRAFT)
<b>Expenses</b>						
<b>Administrative Costs</b>						
<b>Contractual Expenses</b>						
10.1000.5550	Consulting	9,899.87	2,516.25	7,500.00	500.00	7,500.00
<b>Total Contractual Expenses</b>		<b>9,899.87</b>	<b>2,516.25</b>	<b>7,500.00</b>	<b>500.00</b>	<b>7,500.00</b>
<b>Miscellaneous Expenses</b>						
10.1000.6099	Miscellaneous Expense	0.00	17.49	0.00	56.25	0.00
<b>Total Miscellaneous Expenses</b>		<b>0.00</b>	<b>17.49</b>	<b>0.00</b>	<b>56.25</b>	<b>0.00</b>
<b>Total Administrative Costs</b>		<b>193,780.75</b>	<b>190,257.13</b>	<b>226,587.05</b>	<b>230,413.78</b>	<b>287,942.88</b>
<b>Project Costs</b>						
<b>Operating Expenses</b>						
10.6220.5740	SWTPR Travel	0.00	0.00	9,130.00	9,130.00	9,130.00
10.6220.5712	SWTPR Internet Connection	0.00	0.00	1,920.00	1,920.00	1,920.00
<b>Operating Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>11,050.00</b>	<b>11,050.00</b>	<b>11,050.00</b>
<b>Grant Funded Contractual Expenses</b>						
10.xxxx.5551	Grant Funded Consulting	110,420.46	86,315.71	282,000.00	211,500.00	145,500.00
<b>Total Contractual Expenses</b>		<b>110,420.46</b>	<b>86,315.71</b>	<b>282,000.00</b>	<b>211,500.00</b>	<b>145,500.00</b>
<b>Grant Pass-through Projects</b>						
10.5000.5791	All Hazards Projects	118,541.81	57,398.39	156,900.00	185,230.00	148,000.00
10.1231.5791	Census	4,134.34	62,806.29	0.00	0.00	0.00
10.1211.5791	Local Food Planning	0.00	48,062.55	0.00	32,542.71	0.00
10.5500.5791	SWIMT	30,937.18	8,742.54	36,375.00	30,000.00	30,000.00
<b>Total Grant Pass-through Projects</b>		<b>153,613.33</b>	<b>177,009.77</b>	<b>193,275.00</b>	<b>247,772.71</b>	<b>178,000.00</b>
<b>Shared Services Expenses</b>						
10.8300.8101	Dark Fiber Revenue Share	10,708.50	10,728.67	11,698.50	12,028.50	12,028.50
10.8500.6601	Aggregation of Connectivity	12,100.00	12,420.00	12,000.00	11,700.00	11,280.00
10.8500.6603	Telecom Services (IP addresses)	8,648.49	6,600.00	6,600.00	6,600.00	6,600.00
10.8500.6602	Shared Software Maintenance	3,998.00	51,539.73	0.00	0.00	0.00
<b>Total Shared Services Expenses</b>		<b>35,454.99</b>	<b>81,288.40</b>	<b>30,298.50</b>	<b>30,328.50</b>	<b>29,908.50</b>
<b>Total Project Costs</b>		<b>299,488.78</b>	<b>344,613.88</b>	<b>516,623.50</b>	<b>500,651.21</b>	<b>364,458.50</b>
<b>Total Expenses</b>		<b>493,269.53</b>	<b>534,871.01</b>	<b>743,210.55</b>	<b>731,064.99</b>	<b>652,401.38</b>
<b>Net Profit/-Loss</b>		<b>24,758.18</b>	<b>-30,958.02</b>	<b>2,498.45</b>	<b>62,964.72</b>	<b>-25,419.38</b>
<b>Ending Fund Balance</b>		<b>57,949.67</b>	<b>26,991.65</b>	<b>46,778.68</b>	<b>89,956.37</b>	<b>64,536.99</b>
<b>Fund Balance Reserve (4 month operating expense)</b>		<b>64,593.58</b>	<b>63,419.04</b>	<b>75,529.02</b>	<b>76,804.59</b>	<b>95,980.96</b>
<b>Fund Balance Excess/-Deficit</b>		<b>-6,643.91</b>	<b>-36,427.39</b>	<b>-28,750.34</b>	<b>13,151.78</b>	<b>-31,443.97</b>

# FIBER FUND

Account Number	Account Description	2019 (ACTUAL)	2020 (ACTUAL)	2021 (BUDGET)	2021 (ESTIMATE)	2022 (DRAFT)
<b>Beginning Fund Balance</b>		<b>19,498.24</b>	<b>19,500.14</b>	<b>19,502.06</b>	<b>19,502.06</b>	<b>19,504.01</b>
<b>Revenue</b>						
<b>Fiber Income</b>						
20.8000.4273	Fiber Income	0.00	0.00	0.00	0.00	0.00
<b>Total Fiber Income</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Income</b>						
20.8000.4510	Interest Earned	1.90	1.92	1.90	1.95	1.90
<b>Total Other Income</b>		<b>1.90</b>	<b>1.92</b>	<b>1.90</b>	<b>1.95</b>	<b>1.90</b>
<b>Total Revenue</b>		<b>1.90</b>	<b>1.92</b>	<b>1.90</b>	<b>1.95</b>	<b>1.90</b>
<b>Expenses</b>						
<b>Fiber Expenses</b>						
20.8000.xxxx	Fiber Expenses	0.00	0.00	0.00	0.00	0.00
<b>Total Fiber Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Profit/-Loss</b>		<b>1.90</b>	<b>1.92</b>	<b>1.90</b>	<b>1.95</b>	<b>1.90</b>
<b>Ending Fund Balance</b>		<b>19,500.14</b>	<b>19,502.06</b>	<b>19,503.96</b>	<b>19,504.01</b>	<b>19,505.91</b>

# DOLA Broadband Grant Application

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 12 August 2021

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Comments: As requested at the June SWCCOG Board Meeting, SWCCOG staff met with DOLA staff and Region 10 staff to discuss middle mile fiber between Durango, Bayfield, and Pagosa Springs. This is a critical route to the region, redundancy and reducing costs for providers to serve more businesses and residents.

DOLA was concerned about the cost, Bayfield to Pagosa Springs is about \$7,300,000 for 288 count fiber, from initial estimates. There were other concerns that were more political in nature than infrastructure based.

The challenge is the sheer cost of middle mile fiber development (this is not a new issue), and the inability to utilize federal funding with DOLA funds. Below is the estimated cost of Durango – Pagosa fiber route, as well as the Bayfield – Pagosa pole replacement. In addition, the region desperately needs carrier neutral locations (CNL, sometimes called Meet Me Centers) in Pagosa Springs and Durango area.

DOLA asked that the SWCCOG revise some numbers, work with LPEA or other entities and write a grant application.

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# Decision Items

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# Accept 2020 Audit

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 12 August 2021

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Comments: The draft Annual Financial Report for the year ended December 31, 2020 is attached. The audit firm Haynie and Co. will present an overview of the Financial Report and will be available for questions. The auditors did not have any findings to present. The net position of the organization decreased by \$31,000 during the year.

***Legal Review:*** N/A

***Fiscal Impact:*** High

***Staff Recommendation:*** Accept 2020 Audit

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**Southwest Colorado Council of Governments**

ANNUAL FINANCIAL REPORT

**December 31, 2020**

DRAFT




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Members of the Board of Directors  
Southwest Colorado Council of Governments

## Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund for the year ended December 31, 2020 and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Southwest Colorado Council of Governments, as of December 31, 2020 for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Southwest Colorado Council of Governments and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Southwest Colorado Council of Governments's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Southwest Colorado Council of Governments's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Southwest Colorado Council of Governments's ability to continue as a going concern for a reasonable period of time.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison for the General Fund be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise Southwest Colorado Council of Governments's financial statements as a whole. The supplementary information section is presented for purposes of additional analysis and is not a required part of the financial statements.

The other supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Sincerely,

*Haynie & Company*

Littleton, Colorado  
\_\_\_\_\_, 2021

DRAFT

# Southwest Colorado Council of Governments Management Discussion and Analysis

As management of the Southwest Colorado Council of Governments (Council), we offer readers of the Council's financial statements this narrative overview and analysis of the financial activities of the Council for the fiscal year ended December 31, 2020. Please read it in conjunction with the financial statements.

## FINANCIAL HIGHLIGHTS

- Total assets exceed total liabilities (net position) by \$46,493 at the close of the fiscal year.
- Total net position decreased by \$30,956.
- Total revenue and expenditures in the General Fund were less than budgeted appropriations.

## USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The three components of the financial statements are: (1) Government-wide financial statements which include the Statement of Net Position and the Statement of Activities. These statements provide information about the activities of the Council as a whole. (2) Fund financial statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Council's operations in more detail than the government-wide statements. (3) Notes to the financial statements.

### Reporting on the Council as a Whole

#### The Statement of Net Position and the Statement of Activities (Government-wide)

A frequently asked question regarding the Council's financial health is whether the year's activities contributed positively to the overall financial well-being. The Statement of Net Position and the Statement of Activities report information about the Council as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Council's net position and changes in them. Net position, the difference between assets and liabilities, are one way to measure the Council's financial health, or financial position. Over time, increases or decreases in net position are an indicator of whether the financial health is improving or deteriorating

The Statement of Net Position and the Statement of Activities, present information about the following:

- Government activities – All of the Council's basic services are considered to be governmental activities. Grants, intergovernmental revenues and other non-exchange revenues finance most of these activities.

# Reporting the Council’s Most Significant Funds

## Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds—not the Council as a whole. The Council’s major fund uses the accounting approaches as explained below.

- Governmental funds – All of the Council’s basic services are reported in governmental funds. The Council has one major fund, the general fund, which is used to report the majority of its governmental operations. The Fiber Fund is a non-major fund used to track contributions and expenses for fiber replacement.

Governmental funds focus on how resources flow in and out with the balances remaining at year-end that are available for spending. These funds are reported using an accounting method called the modified accrual accounting method, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Council’s general government operations and the basic services it provides. Government fund information shows whether there are more or fewer financial resources that can be spent in the near future to finance the Council’s programs.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of the Council’s financial position. The Council’s combined assets exceed liabilities by \$46,493 as of December 31, 2020 as shown on the following condensed statement of net position.

### Statements of Net Position:

	2020	2019	Change
Current assets	\$ 118,307	\$ 234,276	\$ (115,969)
Total assets	118,307	234,276	(115,969)
Current liabilities and deferred inflows of resources	71,814	156,827	(85,013)
Total liabilities and deferred inflows of resources	71,814	156,827	(85,013)
Net Position			
Restricted	19,502	164,882	(145,380)
Unrestricted	26,991	(87,433)	114,424
Total Net Position	\$ 46,493	\$ 77,449	\$ (30,956)

## Governmental Activities

The cost of all governmental activities this year was \$542,636. Of this, \$485,237 was subsidized by operating grants and contributions received from other governmental organizations. Charges for services totaled \$116,772.

The Council's programs include: General Government and Grants passed through to member governments. Each programs' net cost (total cost less revenues generated by the activities) is presented below. The net cost shows the extent to which the Council's revenues support each of the Council's programs.

**Statements of Activities:**

Revenues	2020	2019	Change
Charges for services	\$ 116,772	\$ 61,214	\$ 55,558
Operating grants and contributions	394,908	456,817	(61,909)
Total revenues	511,680	518,031	(6,351)
Expenses			
General government	485,237	374,728	110,509
Grants passed through to member governments	57,399	118,542	(61,143)
Total expenses	542,636	493,270	49,366
Change in net position	(30,956)	24,761	(55,717)
Net position, beginning	77,449	52,688	24,761
Net position, ending	\$ 46,493	\$ 77,449	\$ (30,956)

Total resources available during the year to finance governmental operations were \$589,129 consisting of net position at January 1, 2020 of \$77,449 and program revenues of \$511,680. The total cost of governmental activities during the year was \$542,636. Governmental net position decreased by \$30,956 to \$46,493.

**General Fund Budgetary Highlights**

The final appropriations for the general fund at year-end were equal to actual expenditures. Actual revenues were equal to final budget. Budget amendments were made during the year to prevent budget overruns and to increase appropriations for unanticipated expenditures after adoption of the original budget.

**NEXT YEAR'S BUDGET AND ECONOMIC FACTORS**

In considering the Council's Budget for calendar year 2021, the Council's Board and management estimated the budget for operating revenues and expenditures to be comparable to the year ended December 31, 2020.

**CONTACTING THE COUNCIL'S FINANCIAL MANAGEMENT**

This financial report is designed to provide a general overview of the Council's finances for all those with an interest in the government's finances and to show the Council's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Miriam Gillow-Wiles, Executive Director, at 970-779-4592 or [director@swccog.org](mailto:director@swccog.org).

## **Basic Financial Statements**

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**Southwest Colorado Council of Governments**  
**Statement of Net Position**  
**December 31, 2020**

	<b>Governmental Activities</b>
<b>Assets</b>	
Cash and cash equivalents	\$ 23,736
Due from other governments	75,069
Restricted assets:	
Cash and cash equivalents	19,502
Total assets	\$ 118,307
<b>Liabilities</b>	
Accounts payable	\$ 22,969
Accrued liabilities	8,774
Total liabilities	31,743
<b>Deferred Inflows of Resources</b>	
Unearned revenue	40,071
Total deferred inflows of resources	40,071
<b>Net Position</b>	
Restricted - fiber replacement	19,502
Unrestricted	26,991
Total net position	46,493
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ 118,307

The accompanying notes are an integral part of these financial statements.



**Southwest Colorado Council of Governments**  
**Statement of Activities**  
**For the Year Ended December 31, 2020**

<b>Functions/Program Activities</b>	Program Revenues			Net (Expense) Revenue and Changes in Net Position of the Primary Government	
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Total
Governmental activities:					
General government	\$ 485,237	\$ 116,772	\$ 339,683	\$ (28,782)	\$ (28,782)
Grants passed through to member governments	57,399	-	55,225	(2,174)	(2,174)
Total governmental activities	\$ 542,636	\$ 116,772	\$ 394,908	(30,956)	(30,956)
Change in net position					(30,956)
<b>Net position - beginning of year</b>					77,449
<b>Net position - end of year</b>					<u>\$ 46,493</u>

The accompanying notes are an integral part of these financial statements.

**Southwest Colorado Council of Governments**  
**Governmental Funds Balance Sheet**  
**December 31, 2020**

	<b>General Fund</b>	<b>Nonmajor Fiber Replacement Fund</b>	<b>Total Governmental Activities</b>
<b>Assets</b>			
Cash and cash equivalents	23,736	\$ -	\$ 23,736
Due from other governments	75,069	-	75,069
Prepaid expenses	-	-	-
Restricted assets:			
Cash and cash equivalents	-	19,502	19,502
<b>Total assets</b>	<b>\$ 98,805</b>	<b>\$ 19,502</b>	<b>\$ 118,307</b>
<b>Liabilities</b>			
Accounts payable	\$ 22,969	\$ -	\$ 22,969
Accrued liabilities	8,774	-	8,774
Unearned revenue	40,071	-	40,071
<b>Total liabilities</b>	<b>71,814</b>	<b>-</b>	<b>71,814</b>
<b>Deferred Inflows of Resources</b>			
Unearned revenue	40,071	-	\$ 40,071
<b>Total deferred inflows of resources</b>	<b>40,071</b>	<b>-</b>	<b>40,071</b>
<b>Fund Balances</b>			
Restricted	-	19,502	19,502
Unassigned	26,991	-	26,991
<b>Total Fund Balances</b>	<b>26,991</b>	<b>19,502</b>	<b>46,493</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 98,805</b>	<b>\$ 19,502</b>	<b>\$ 118,307</b>

There are no reconciling items between the Statement of Net Position and the Governmental Funds Balance Sheet.

The accompanying notes are an integral part of these financial statements.

**Southwest Colorado Council of Governments**  
**Governmental Fund Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended December 31, 2020**

	<u>General Fund</u>	<u>Nonmajor Fiber Replacement Total</u>	<u>Total Governmental Activities</u>
<b>Revenues</b>			
Grant income	\$ 262,062	\$ -	\$ 262,062
Charges for services	116,772	-	116,772
Contributions from member governments	121,957	-	121,957
Miscellaneous	10,887	2	10,889
Total Revenues	<u>511,678</u>	<u>2</u>	<u>511,680</u>
<b>Expenditures</b>			
General government	485,237	-	485,237
Grants passed through to member governments	57,399	-	57,399
Total Expenditures	<u>542,636</u>	<u>-</u>	<u>542,636</u>
<b>Excess of Revenues over Expenditures</b>	<b>(30,958)</b>	<b>2</b>	<b>(30,956)</b>
<b>Fund balances:</b>			
Beginning of the year	57,949	19,500	77,449
End of the year	<u>\$ 26,991</u>	<u>\$ 19,502</u>	<u>\$ 46,493</u>

There are no reconciling items between the Government-Wide Statement of Activities and the Governmental Funds Statement of Activities.

The accompanying notes are an integral part of these financial statements.

# Southwest Colorado Council of Governments

## Notes to Basic Financial Statements

### December 31, 2020

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## 1. Organization

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### Organization

Southwest Colorado Council of Governments (the Council) is an association of local governments formed through inter-governmental agreements. The Council was formed in December 2009, pursuant to Colorado Revised Statutes, Sections 29-1-401 and 29-1-402. The Council was created for the purpose of promoting regional cooperation and coordination among local governments and between levels of government for the geographic area comprising the counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan. The Council provides local public officials the means of responding more effectively to the local and regional problems of the member governments.

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## 2. Significant Accounting Policies

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### Description of government-wide financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. Likewise, when applicable, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

### Reporting entity

Southwest Colorado Council of Governments (Council) is governed by a board with representation appointed by its member governments. The board is responsible for setting policy, appointing administrative personnel and adopting an annual budget in accordance with the provisions of Colorado Revised Statutes.

The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable.

### Basis of presentation – government-wide financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. Governmental activities, which normally are supported by grant income, charges for services, contributions from member governments, and other contributions. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable. The Council

# Southwest Colorado Council of Governments

## Notes to Basic Financial Statements (continued)

### December 31, 2020

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## 2. Summary of Significant Accounting Policies (continued)

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is not financially accountable for any other entity, nor is the council a component unit of any other government.

### **Basis of presentation – fund financial statements**

The fund financial statements provide information about the government's funds. Separate statements for each fund category—governmental, proprietary, and fiduciary—are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements. The Council currently has no enterprise funds or fiduciary funds.

The government reports the following major governmental funds:

The **General Fund** is the government's primary operating fund. It accounts for all financial resources of the general government, except for those required to be accounted for in another fund.

### **Measurement focus and basis of accounting**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds.

**Southwest Colorado Council of Governments**  
**Notes to Basic Financial Statements (continued)**  
**December 31, 2020**

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**2. Summary of Significant Accounting Policies (continued)**

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Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

General revenues associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the government.

**Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance**

***Cash and Cash Equivalents***

The Council's cash and cash equivalents are considered to be cash on hand, demand deposits with original maturities of three months or less from the date of acquisition.

***Receivables***

Grants receivable and amounts due from other governments are shown net of estimated uncollectible amounts. All receivables at December 31, 2020 are considered collectible and, therefore, an allowance for uncollectible grants receivable and amounts due from other governments has not been recorded.

***Unearned Revenue***

Unearned revenues arise when resources are received by the Council before it has a legal claim to them, as when grant funding is received prior to the incurrence of qualifying expenditures.

***Net position flow assumption***

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

# Southwest Colorado Council of Governments

## Notes to Basic Financial Statements (continued)

### December 31, 2020

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## 2. Summary of Significant Accounting Policies (continued)

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### *Fund balance flow assumptions*

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

### *Fund balance policies*

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Categories are classified as either non-spendable, restricted, committed, assigned, or unassigned.

Non-Spendable Fund Balances indicate amounts that are not in a spendable form such as inventory or are required to be maintained intact. Restricted Fund Balances indicate amounts that can be spent only for the specific purposes stipulated by external resource providers such as grantors or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers. The Committed Fund Balances indicate amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority, the governing council. The governing council can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the Council for specific purposes but do not meet the criteria to be classified as committed. The board may assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment.

Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

### **Revenues and expenditures/expenses**

#### *Program revenues*

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given

# Southwest Colorado Council of Governments

## Notes to Basic Financial Statements (continued)

### December 31, 2020

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## 2. Summary of Significant Accounting Policies (continued)

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function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

### Colorado State Constitution Article X, Section 20

The Council has concluded that the revenue, spending and debt limitations imposed by Colorado State Constitution Article X, Section 20 (Amendment 1, the 'TABOR' amendment) do not apply to them. This conclusion was primarily based on the fact that the Council does not impose a mill levy or collect taxes. In its deliberations, the Council and management took under consideration a legal opinion drawing the same conclusion.

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## 3. Stewardship, Compliance and Accountability

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### Budgets and Budgetary Accounting

The Council's Board adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- In accordance with State statutes, prior to October 15, management submits to the Board of Directors a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them for the upcoming year, along with estimates for the current year and actual data for the two preceding years. The State statutes require more detailed line item budgets be submitted in summary form. In addition, more detailed line item budgets are included for administration control. The level of control for the detailed budgets is at the Fund level.
- Public hearings are conducted.
- Prior to December 31, the budget is legally adopted through passage of a resolution.
- The Executive Director is required to present a monthly report to the Board explaining any variance from the approved budget.



# Southwest Colorado Council of Governments

## Notes to Basic Financial Statements (continued)

### December 31, 2020

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#### 3. Stewardship, Compliance and Accountability (continued)

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- Formal budgetary integration is employed as a management control device during the year for all funds of the Council.
- Appropriations lapse at the end of each calendar year.
- The Board may authorize supplemental appropriations during the year.

Budget amounts included in the financial statements report both the original and final amended budget. There were revisions made to the original budget during the year.

Budgets for governmental funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America, except for long-term receivables and advances and capital lease financing which are budgeted when liquidated rather than when the receivable/liability is incurred.

#### Expenditures over Appropriations

Per C.R.S. 29-1-108(2), appropriations are made by fund or spending agency (e.g. department) within a fund at the discretion of the Board. The Board has made appropriations at the fund level and thus, expenditures may not legally exceed budgeted appropriations at the fund level. The Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget to Actual report as listed in the table of contents report those funds that exceeded approved budget appropriations, if any.

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#### 4. Cash Deposits, Marketable Securities and Investments

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The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is specified by PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

The State Regulatory Commissions for banks and savings and loan associations are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

As of December 31, 2020, the Council's cash deposits had a bank balance of \$49,953 and a carrying balance of \$43,238, all of which was FDIC insured in 2020.

# Southwest Colorado Council of Governments

## Notes to Basic Financial Statements (continued)

### December 31, 2020

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#### 4. Cash Deposits, Marketable Securities and Investments (continued)

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##### Investments

Colorado statutes specify investment instruments meeting defined rating and risk criteria that local governments may invest in, which include:

- obligations of the United States and certain U.S. government agency securities,
- certain international agency securities,
- general obligation and revenue bonds of U.S. local government entities,
- bankers' acceptances of certain banks,
- commercial paper,
- written repurchase agreements collateralized by certain authorized securities,
- certain money market funds,
- guaranteed investment contracts, and
- local government investment pools.

**Interest Rate Risk** - As a means of limiting its exposure to fair value losses arising from prevailing market interest rates, the Council's investment policy states that the weighted average maturity of the portfolio shall be no greater than 2.5 years, and all investments shall have a final maturity not exceeding 5 years from the date of purchase.

As of December 31, 2020 the Council had no investments.

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#### 5. Unearned Revenue

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In addition to liabilities, the statement of net position and balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Unearned revenues of \$40,071 at December 31, 2020 consists mainly of grant monies received for the Southwestern Colorado Food Systems & Health Equity Planning Project. The Council will complete all performance obligations related to the grants in 2021.

**Southwest Colorado Council of Governments**  
**Notes to Basic Financial Statements (continued)**  
**December 31, 2020**

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**6. Concentrations**

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During 2020, the Council received most of its revenue from grants and from its member governments.

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**7. Contingencies**

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The Council administers projects through grants. These projects are subject to audit by granting agencies. A substantial amount of grant revenue has been awarded to subrecipients. These grants are subject to final review and approval as to allowability by the respective grantor agencies. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. However, the Council expects such amounts, if any, to be immaterial.

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**8. Employee Retirement Benefits**

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The Council contributes to a 457b plan on behalf of all full-time employees. The plan is administered by ICMA-RC and provides that the Council matches up to 5% with the Council's contribution of \$4,905 during the year ending December 31, 2020.

Employees are fully vested immediately, foregoing any purpose of forfeitures. There is no employee contribution required. The Plan can be amended by the Executive Director.

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**9. Risks and Uncertainties**

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On March 11, 2020, the World Health Organization declared the outbreak of coronavirus (COVID-19) a pandemic. In response, many state and local governments instituted restrictions that substantially limited the operations of non-essential businesses and the activities of individuals. While some of these restrictions have been eased, there is still significant uncertainty around the extent and duration of those still in place and the possibility for restrictions to be increased again in the future. The extent to which the pandemic will impact the Council's financial results in the coming periods depends on future developments, including where there are additional outbreaks of COVID-19 and the actions taken to contain or address the virus. However, the Council believes it will be able to continue operations under current governmental guidelines while mitigating the impact as much as possible to minimize losses.

**Required Supplementary Information**

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**Southwest Colorado Council of Governments**  
**Statement of Revenues, Expenditures**  
**and Changes in Fund Balance—Actual and Budget**  
**Governmental Fund Type—General Fund**  
**For the Year Ended December 31, 2020**

	Budgeted Amounts	Budgeted Amounts	Actual	Variance Favorable (Unfavorable)
	Original	Final		
<b>Revenues</b>				
Grant Income	\$ 486,527	\$ 547,314	\$ 262,062	\$ (285,252)
Charges for Services	74,686	131,855	116,772	(15,083)
Contributions from member governments	128,389	128,389	121,957	(6,432)
Other contributions	10,000	10,000	10,887	887
Total revenues	<u>699,602</u>	<u>817,558</u>	<u>511,678</u>	<u>(305,880)</u>
<b>Expenditures</b>				
General government				
Salaries and wages	148,677	148,677	135,169	13,508
Employee benefits	23,819	23,819	23,346	473
Advertising	240	240	31	209
Consulting	195,378	175,500	89,082	86,418
Computer and equipment	3,204	3,204	3,561	(357)
Insurance	3,229	3,229	3,209	20
Postage and printing	80	80	-	80
Professional fees	13,350	13,350	6,966	6,384
Rent and utilities	8,400	8,400	8,400	-
Travel and training	37,000	37,000	1,367	35,633
Supplies	850	850	251	599
Grant expenditures - All Hazards	156,000	156,000	57,399	98,601
Grant expenditures - Other	156,517	172,829	119,611	53,218
Other	42,268	81,395	94,244	(12,849)
Total general government	<u>789,012</u>	<u>824,573</u>	<u>542,636</u>	<u>281,937</u>
Excess revenues over (under) expenditures	(89,410)	(7,015)	(30,958)	
Fund balance at beginning of year			<u>57,949</u>	
Fund balance at end of year			<u>\$ 26,991</u>	

**Other Supplementary Information**

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**Southwest Colorado Council of Governments**  
**Statement of Revenues, Expenditures**  
**and Changes in Fund Balance—Actual and Budget**  
**Governmental Fund Type—Fiber Fund**  
**For the Year Ended December 31, 2020**

	<u>Budgeted Amounts</u>		<u>Variance Favorable (Unfavorable)</u>
	<u>Original and Final</u>	<u>Actual</u>	
<b>Revenues</b>			
Contributions from member governments - Fiber	\$ -	\$ 2	\$ 2
Total revenues	-	2	2
<b>Expenditures</b>			
Fiber Consulting Services	-	-	-
Total expenditures	-	-	-
Excess revenues over (under) expenditures	-	2	2
Fund balance at beginning of year		19,500	
Fund balance at end of year		\$ 19,502	

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# NTIA Broadband Infrastructure Program Grant

To: SWCCOG Board of Directors

From: Miriam Gillow-Wiles

Date: 13 August 2021

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Comments There is a significant amount of funding sloshing about in telecommunications and broadband right now. Many are for last mile only, but the National Telecommunications and Information Administration will allow for middle mile build with last mile connectivity.

The SWCCOG looked at the RFI responses, the areas with significant lack of broadband and a high number of un/underserved households and middle mile needs that will support community anchor intuitions and help create redundancy within the region. As well fit into the requirements and fit within the requirements to utilize [problematic] federal mapping.

These areas were north of Cortez in Montezuma County, Town of Rico, areas north of US160 between Durango and Bayfield, and areas NW of Pagosa Springs (Pagosa Lakes). Based on the RFI responses we contacted the ISPs that were more prepared due to the time frame of the grant.

#### Archuleta County Area

SWCCOG has reached out to Visionary to discuss how best to move forward on the unincorporated areas around the Town of Pagosa Springs. Based on the RFI, they were not in a state to pull a grant application together. However we expect to work with them and the Broadband coordinators for the Town/County on future funding.

#### La Plata County Area

Deeply Digital/Clearnetworx is currently engaged in Bayfield so we looked at areas near by and how to build redundancy into the Town. Ideally, we would have built along the LPEA poles, however, this cost became significant due to the fiber to the premise requirement. The area north of Bayfield has long been un and underserved, including the majority of the Upper Pine Fire Protection District fire stations. This route was selected due to proximity, the number of households present, and the lack of connectivity.

#### Montezuma County Area

Emory Telecom was engaged regarding US491 between Montezuma-Dolores county line and City of Cortez. Ultimately, they opted not to participate because they did not want to be held to the requirement of Open Access infrastructure. In addition, the SWCCOG staff and Executive Committee thought it important to focus on COG members.

#### San Juan County Area

Unfortunately, the FCC and NTIA maps show that the entirety of the Town of Silverton and County are served and therefore ineligible for this grant application.

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# NTIA Broadband Infrastructure Program Grant

Reality is definitely different, however. The SWCCOG expects to find funding to build redundant middle mile in/out of the town from the Infrastructure Bill funding.

There are a number of other projects across the five Counties, many of these are listed as served and a successful project is the most beneficial overall.

## NTIA Broadband Infrastructure Program Grant Basic Information

- *Due:* 17 August 2021
- *Funding Request:* \$13,116,459
  - o *Includes:* 2% Management & Administration, \$50,000 for grant writing, and 5% contingency
- *Eligibility:* Middle mile and last mile broadband development
- *Reason:* The area along CR501 and CR240 in La Plata County is woefully un and underserved. The SWCCOG will partner with Deeply Digital/Clearnetworx to build 622,217 feet of fiber (buried and aerial, depending on location) and serve 1,968 households. This includes the area known as Forest Lakes, Vallecito and all the subdivisions along the CR240.
- *Other Benefits:* This route will connect 4 fire stations, support the majority of the students in the Bayfield School District, and develop redundancy for The Town of Bayfield.

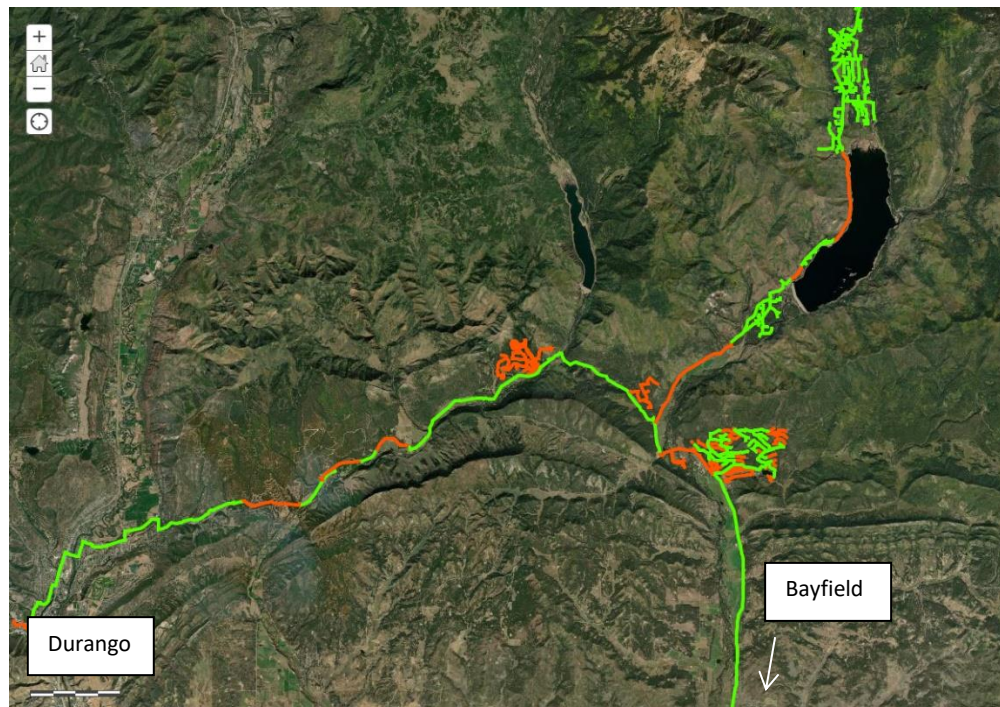


Figure 1: Green lines are aerial fiber, red lines are buried fiber

# NTIA Broadband Infrastructure Program Grant

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**Legal Review:** Not applicable at this time, if/when grants are awarded contracts between consultants and partners will be created and reviewed.

**Fiscal Impact:** High

**Staff Recommendation:** Approve an application to the NTIA Broadband Infrastructure Project.

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# DOLA COG Grant Cycle

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 12 August 2021

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Comments: Due to the fact the next Board Meeting is not until early October, and the DOLA COG grant cycle (TA Grants) are usually due around the First of October, the SWCCOG staff is asking for approval to apply for the grant. These grants are capped at \$50,000 per Council of Government.

## *DOLA COG Grant Cycle*

- Due 10/1 (typically)
- Continue Workforce Development/Economic Diversification
- The 2021 Grant was to help support digital workforce development, which has included digital literacy. There are a couple of options to continue in this vein to address current and ongoing needs
  - o Option 1: utilize this grant to also do work force development but in the building trades to help support the development of affordable housing.
  - o Option 2: Build out a workforce that can work on the development and maintenance of telecommunications infrastructure and other IT related equipment
- Partnerships may include: Region 9, City of Farmington, Chamber(s), Recovery Task Force(s), San Juan College, PCC, and FLC.
- Expected to apply for the maximum \$50,000
- No funding for staff to engage with project(s), DOLA allows for contractors only. Staff is currently working on finding partnerships that can provide funding for SWCCOG to manage and engage with the grant.
- Staff is also working on match of at least \$50,000 for this project.

Staff will work with the Executive Committee on specifics and report back at the October Meeting to specifics on the grant application.

**Legal Review:** Not needed at this time

**Fiscal Impact:** High, major impact on SWCCOG projects

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# DOLA COG Grant Cycle

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**Staff Recommendation:** Approve a DOLA COG Grant Cycle Grant Application for up to \$50,000 for workforce development and economic diversification.

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# Ratify Letters of Support

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 12 August 2021

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Comments: Southwest Center for Independence and Montezuma County Public Transportation requested letters of support from the SWCCOG for FTA Transit grants. Because the grants were due in July and the requests complied with the SWCCOG's letter of support policy, the Executive Committee approved sending the letters of support.

Please see the attached letters along with summaries of each request.

**Legal Review:** N/A

**Fiscal Impact:** None to SWCCOG

**Staff Recommendation:** Ratify the Letters of Support for Southwest Center for Independence and Montezuma County Public Transportation.

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The Southwest Center for Independence/Southwest Rides is applying for \$100,000 in FTA 5310 and 5311 funds with a focus on addressing the needs of people with accessibility barriers across La Plata County.

**Is it a proposal from one or more members?**

The proposal is for funding the Southwest Center for Independence, Southwest Rides Program.

**Does the proposal have a regional impact?**

Yes, the proposal will increase access to transportation for older adults and people with disabilities across La Plata County.

**Is it a proposal that involves the SWCCOG, the SWCCOG's established goals, existing SWCCOG projects, and/or existing or previous advocacy?**

Yes- the proposal aligns with the Regional Transit Plan to address needs of aging adults and people with disabilities, especially in rural- outlying communities that experience the greatest barriers to transportation.

**Has the proponent consulted with SWCCOG members or other agencies that might have jurisdiction over decisions that could impact the implementation of the proposal?**

Yes.

**What is the impact on the region if the proposal succeeds? Fails?**

The proposed project will expand accessible transportation options for older adults (60+) and people with disabilities to access essential resources.

**In what areas of the region, if any, will the proposed activity take place?**

La Plata County, especially targeting people with transportation barriers who reside in rural, outlying communities.

**Is there a fiscal impact for the SWCCOG and or SWCCOG members?**

This would help decrease cost on other systems affected by unmet transportation needs.

**Does the proposal fit within the mission and vision of the SWCCOG?**

Yes, accessible transportation cultivates a thriving community, and directly supports the mission and vision of SWCCOG.

**Is one or more SWCCOG member working on a similar activity or goal?**

Yes, various members of the SWCCOG are applying for 5310 and 5311 funding through CODOT.

**If so, does this letter of support potentially support or undermine the Member activity/goal?**

No- we are working in coordination with other transit providers to maximize resources across agencies, in efforts to address the communities growing transit needs.



# SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

16 July, 2021

Division of Transit and Rail  
Colorado Department of Transportation  
2829 W. Howard Pl.  
Denver, CO 80204

RE: Support for Southwest Center for Independence's request for Rural Operating funds.

To whom it may concern:

The Southwest Colorado Council of Governments (SWCCOG) is located in the southwest corner of the State of Colorado. The strength of the transportation network is of great concern to the region and improving the system is a major goal of the SWCCOG. Considering the valuable transportation services they provide, we would like to express support for Southwest Center for Independence's (SWCI) application for FTA Rural Operating funds.

SWCI's transit program, Southwest Rides (SWRides), provides accessible, door-to-door transportation for people with disabilities, older adults, veterans across La Plata County at no cost to the rider. Through the proposed project, SWRides aims to expand its capacity to address the unmet transportation needs of marginalized populations across La Plata County, especially people that reside in geographically isolated communities and older adults, who have no other way to access essential community resources. The SWRides team has also been a valuable collaborator with the Regional Transit Coordinating Council.

We urge you to support SWCI's application for FTA Rural Operating funding which will allow the program to continue to expand its capacity to serve people in our community that experience accessibility related barriers to transportation. We thank you for your support of public transportation in southwest Colorado.

Sincerely,

David Black  
Southwest Colorado Council of Governments Chair







# SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

30 July, 2021

Division of Transit and Rail  
Colorado Department of Transportation  
2829 W. Howard Pl.  
Denver, CO 80204

RE: Support for Montezuma County Public Transportation request for Transportation Planning funds

To whom it may concern:

The Southwest Colorado Council of Governments (SWCCOG) is located in the southwest corner of the State of Colorado. The strength of the transportation network is of great concern to the region and improving the system is a major goal of the SWCCOG. Considering the valuable transportation services they provide, we would like to express support for Montezuma County public Transportation's (MoCo) application for FTA Transportation Planning funds.

MoCo provides valuable public transportation service within the City of Cortez, throughout Montezuma County, and into the outlying communities. The proposed project to explore the feasibility of operating a local fixed route service in Cortez as well as regional connections to outlying communities and Durango builds directly upon previous efforts by the SWCCOG to explore fixed route connections between the Cities of Cortez and Durango. Such fixed route services would provide immeasurable benefit to our residents and visitors by directly mitigating some of the most significant barriers to transportation in our very rural region.

We support MoCo's application for FTA Transportation Planning funding to explore new opportunities for fixed route service. We thank you for your support of public transportation in southwest Colorado.

Sincerely,

Miriam Gillow-Wiles  
Executive Director  
Southwest Colorado Council of Governments

# Reports

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**2021 SWCCOG Board Meeting Attendance**

Current Members										Partner Organizations											
Jurisdiction	Archuleta County		Town of Bayfield		City of Cortez		City of Durango	Town of Ignacio	La Plata County	Town of Pagosa Springs	San Juan County	Town of Silverton	Dolores County	Town of Dolores	Town of Dove Creek	Town of Mancos	Montezuma County	Southern Ute	Town of Rico	Ute Mountain Ute	
Member Name	Alvin Schaaaf - Primary	Scott Wall - Alternate	David Black - Primary	Katie Sickles - Alternate	Mike Lavey - Primary	Drew Sanders - Alternate	Olivier Bosmans - Primary	Mark Garcia - Primary	Marsha Porter-Norton - Primary	Chuck Stevens - Alternate	Andrea Phillips - Primary	Shari Pierce - Alternate	Willy Tookey - Primary	Gloria Kaasch-Buerger - Primary	Steve Garchar	Ken Charles				Kari Distefano	
Feb	Present	Absent	Present	Present	Present	Present	Absent	Present	Absent	Absent	Present	Present	Present	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Mar	Present	Absent	Present	Present	Present	Present	Absent	Present	Absent	Absent	Present	Present	Present	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
April	Absent	Absent	Present	Present	Present	Present	Absent	Present	Absent	Absent	Present	Present	Present	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
June	Absent	Absent	Present	Present	Present	Present	Absent	Present	Absent	Absent	Present	Present	Present	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
July	Absent	Absent	Present	Present	Present	Present	Present	Absent	Present	Absent	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Aug																					
Oct																					
Dec																					
Percent Attend	40%		100%		100%		50%	60%	80%		100%		100%	40%							
Dues Paid	★		★		★		★	★			★		★	★							

Present  
Absent

\*removed notation to indicate remote attendance

# Director's Report

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This will be a verbal report

# Broadband Report

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This will be a verbal report

# Fiscal Administration Report

To: SWCCOG Board of Directors  
From: Jessica Laitsch  
Date: 12 August, 2021

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Comments: The SWCCOG is contracted with a number of small agencies to assist with fiscal management. The intent is to help these small agencies comply with basic administrative requirements at minimal cost, as well as to provide a modest revenue stream for the SWCCOG. Below are brief summaries of the current activities of these various organizations:

**Colorado Association of Regional Organizations (CARO):**

Nothing new to report.

**Regional Housing Alliance of La Plata County (RHA):**

RHA held a two-day Board strategic planning retreat at the end of June. The RHA has decided to begin meeting monthly and held their first regular monthly meeting on 27 July, 2021. The next meeting will be held 2 September, 2021.

**San Juan Resource Conservation and Development Council (SJRC&D):**

The SJRC&D met on 20 July, 2021. The discussion included a summary of the status of various ongoing projects.

If any SWCCOG Board members are aware of any non-profits that could benefit from the assistance of a fiscal sponsor to help manage expenses and establish their organization, please contact Miriam or Jessica. The next meeting of the SJRC&D is scheduled for Tuesday, 14 September, 2021.

**Southwest All Hazards Advisory Council:**

The SWCCOG is assisting as the SWAHAC transitions to a new project coordinator. The SWCCOG is eligible for reimbursement of certain management and administration costs for managing these grants.

**Southwest Colorado Incident Management Team (SWIMT):**

The SWIMT coordinated two significant training opportunities for its members in June because COVID travel restrictions had previously limited training opportunities. The SWIMT applied for funds for state FY2021-22 and is awaiting notification of funding decisions. The SWCCOG is eligible for reimbursement of certain management and administration costs for managing this grant.

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# Grant Updates

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 12 August 2021

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Comments:

**Existing Grants:**

**DOLA REDI – Montezuma Orchard Restoration Project – AWARDED 8/9/2021**

- Awarded \$150,000
- *Eligibility:* Job Creation and retention, capacity building, economic resilience, support entrepreneurial ecosystems for counties less than 50,000 or communities less than 25,000.
- *Reason:* Montezuma Orchard Restoration Project approached the SWCCOG in February to inquire about the SWCCOG submitting a grant on behalf of the organization after discussing the project with the REDI grant manager. MORP is seeking funding to finish their facility which will house a community kitchen, housing for interns, storage for the mobile cider press, and other needed equipment. MORP has started working across multiple counties including Dolores and La Plata.
- *Other Information:* SWCCOG typically requests a M&A fee for acting as the pass through for projects such as this. However, since MORP has successfully completed foundation and USDA grants and is adept at grant writing, budgeting, and reporting, SWCCOG staff does not believe this will be time consuming from the COG perspective. In addition, MORP's fiscal agent is Onward! Foundation, a 501c3. Onward! Charges a Management & Administration fee, and it struck Staff as not the right thing to double charge the organization, but the SWCCOG needs to still recoup the cost of our administration. If awarded, COG, MORP, and Onward! all thought that charging the cost of staff time would be acceptable.

**CDOT TPR FY21-22 Funding – EXPECTED ASAP**

The TPR is funded through a Purchase Order, for \$22,100.

- This funding will cover staff time related to TPR goals and administration of the TPR
-

# Grant Updates

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- Also purchased hot spots for connectivity for Tribal representatives to attend STAC and Transportation Commission meetings since connectivity is highly limited on both reservations.

## **CDOT 5310 Funding – AWARDED**

- \$30,088 for staff and consultant
- The Mobility Management team will manage and deliver coordinated transportation services to older adults and people with disabilities within the following described service area: The southwest Colorado five-county region consisting of Archuleta, Dolores, La Plata, Montezuma and San Juan Counties.
- The Mobility Management team shall only perform mobility management activities allowed under FTA Section 5310, such as:
  - a. Operating transportation brokerages to coordinate service providers;
  - b. Coordinating transportation services;
  - c. Supporting local partnerships that coordinate transportation services;
  - d. Staffing for the development and implementation of coordination plans;
  - e. Providing travel training and trip planning activities; and/or
  - f. Developing and operating traveler call centers.

## **DOLA Technical Assistance EIAF 7203 – AWARDED**

- \$49,000
- The request was for funding to help support remote work readiness for residents of the region, and support business growth in partnership with SCAPE for the areas outside of Durango.
- The Contract with SCAPE has been executed and is underway
- The Contract with Adult Ed for digital literacy and workforce upskilling was approved June 2021

## **CDOT CDL Development Purchase Order – AWARDED MAY 2021**

- The DOLA 8824 Grant (see below) was awarded to the SWCCOG to help create a CDL program in the region. Due to a variety of reasons, this has not moved in any consistent manner.
  - CDOT has been awarded funding through the Federal On-the-Job Training Supportive Services to invest in statewide construction workforce.
-



# Grant Updates

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- CDOT and SWCCOG have developed a Purchase Order outlining objectives and tasks. Objectives include:
  - o Lead the establishment of a CDL Class B training program in the Durango area
  - o Coordinate stakeholders to develop a short-term (6-12 months) approach to consolidating existing training and testing resources
  - o Communicate proactively and consistently with both internal and external program stakeholders, paying particular attention to CDOT and DOLA
  - o Identify opportunities to provide supportive services to trainees in the form of technology or transportation
- The Purchase Order will cover the cost of the SWCCOG time based on the staff performing the activities and number of hours via reimbursement.
- Estimated that the SWCCOG will invoice for \$20-24,000
- This will count towards match for the DOLA grant as well.

## **DOLA 8824 – 2019 Technical Assistance – Ends 8/31/2021 – EXTENSION GRANTED**

- \$20,000 - CDL Program Development and Cost Reduction for COG Members (*Shared Services/Community Support*)
- \$30,000 - Development of end markets for hard to recycle items (*Environment*)
  - o Match from CDPHE Regional Waste Studies - CDPHE or USDA
- No funding for staff

## **DOLA 9149 – Technical Assistance Grant 2020 – Ends 12/31/2022 – EXTENSION GRANTED – PROJECT WILL BE COMPLETED BY 8/31/2021**

- \$35,000
- Match for Housing Solutions Regional Housing Data Collection
- Identify and better understand regional housing including quantity and quality of housing types across the 5 counties.
- Housing Solutions is under contract with Root Policy Research and project has been started.
- Project will be completed by 8/31/2021

## **Grant Requests Pending:**

### **DOLA Broadband**

- Applied for ~ \$800,000 from DOLA Broadband
  - Support Wolf Creek broadband development
-

# Grant Updates

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- Will help with ROW, engineering, and similar preconstruction costs
- SWCCOG will have assets equal to the amount of funding awarded

## **Current Grants in Development**

- NTIA
- EDA
- SIPA

## **Future Grants**

DOLA

USDA Funding

- Post USDA REDI Technical Assistance work
- Will focus on targeting outcomes and recommendations of USDA REDI TA
- Likely various co-working spaces, outdoor recreation economy development, programs with San Juan College and PCC

Broadband Funding

- USDA funding in 2021
  - Public Private Partnerships
-

# Transportation Report

To: SWCCOG Board of Directors  
From: Jessica Laitsch  
Date: 12 August, 2021

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Comments: Transportation:

There was a SWTPR meeting held on 10 June, 2021. The meeting included updates on SB 260 and on MMOF funding. The TPR will be considering redistribution of some returned MMOF monies at the next meeting.

The next meeting will be held at 9:00 a.m. Thursday, 12 August, 2021.

Transit:

The last Transit Council meeting was held on 15 July, 2021. Topics included a discussion with the CDOT Office of Innovative Mobility and the Policy Advisor on Aging for the Office of the Governor regarding NEMT coordination and collaboration.

The SWCCOG is working with Compass Transit for the design of a regional mobility information system, a comprehensive one-call/one-click system of transportation options throughout the region. The contractor has been working closely with partner agencies on each stage of the project. SWCCOG staff submitted an application for 2022 Transit coordination funds to begin implementation of this project.

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# New Staff Member – Bryce Bierman

To: SWCCOG Board of Directors

From: Bryce Bierman

Date: 08/02/21

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Bryce started as a Project Coordinator in mid-July, and he is working on getting up to speed on everything the SWCCOG is pursuing at the moment. He will be filling the position previously held by Gloria, who is now working as the Town Administrator in Silverton. Bryce is originally from Minnesota but moved to Denver for four years before landing in Bayfield. Most of Bryce's previous experience comes from his time as an HOA and Special District Manager in the Denver area. He participated in the Citizen's Academy program for the Denver Regional Council of Governments and garnered a strong interest for local government support programs. He will coordinate special projects and provide administrative and grant writing support for both Jessica and Miriam. He is steadily making connections with our partner organizations to pursue our current initiatives. Specifically, Bryce is coordinating a digital literacy and upskilling education program in cooperation with Adult Education. He is also working in partnership with the Rural Community Assistance Corporation (RCAC) to coordinate a Start, Grow, Revive business course to help local businesses surpass common business hurdles. The most interesting thing he says he has learned so far is "It is amazing how many of these non-profit and governmental organizations are working to help support the quality of life in our Region in so many different ways."

# Community Updates

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If time allows